

POINTON & SEMPRINGHAM PARISH COUNCIL

Parish Clerk: Wendy Moore

Clerk's Office: 4 Fen Road, Pointon. NG34 0LZ

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Website: <http://parishes.lincolnshire.gov.uk/PointonandSempringham>



Minutes of the Annual Parish Council meeting held immediately after the Annual Parish Meeting

At Pointon Village Hall

On Thursday 25th May 2017

1. Annual Appointments

Cllr Lambert and Cllr Greenwood stood down as Chairman and Vice Chair respectively.

Cllr Scarfe proposed Cllr Greenwood as Chair, Cllr Sharples seconded. Cllr Greenwood to be elected as Chairman.

Cllr Greenwood extended a vote of thanks for all the work Cllr Lambert has undertaken in the many years he has been Chairman.

Cllr Greenwood proposed Cllr Lambert as Vice Chair, Cllr Freeman seconded. Cllr Lambert to be Vice chair.

2. Apologies for absence

None received

3. Receive Declarations of Interest in accordance with the Local Government Act 2000, and NALC Code

Conduct 2012. DPI Forms

Cllr Greenwood declared an Interest in Item 11

4. Minutes of Meetings

Clerks Notes of Parish Council meeting on Thursday 23rd March 2017 received as a true record and approved as Minutes. Signed by Cllr Greenwood.

5. Receive reports from Outside Bodies, the Clerk and Councillors including any matters relating to:

- Police – nothing received
 - County – nothing received
 - District – Cllr Moseley was in attendance and it was noted that the area had been relatively quiet recently. There has been a change in Dog Control Orders with the introduction of Public Space Protection orders. Parish Clerk agreed to contact SKDC and gain further information
- Footpath between Pointon and Sempringham/Billingborough – it was stated again that the condition of the pathway is very bad and impassable in some areas due to the overgrowth. Cllr Moseley stated that a new plan (the Big Clean) was being put into place to ensure that issues such as these are dealt with effectively.

A member of the public pointed out that there have been instances of blocked drains due to build-up of straw. Cllr Mosely stated that drainage was the responsibility of Lincolnshire County Council.

- Parish – nothing to report
- Playing Field – Cllr Greenwood reported that the field was looking resplendent at the moment. The Football Association had recently visited and noted the quality of the pitches. The Groundsmen had recently visited Horncastle FC and Lincoln City FC to learn more about maintenance of the pitches.
- Village Hall – Cllr Freeman stated that following the AGM held on 11th May, new Trustees and a new Committee were in place. The new Committee have lots of ideas for the future of the Hall and hopes that the community will support the Hall. The Hall is for the Community and the new Committee want strong lines of communication with residents.

6. Planning

S017/0325 Mr & Mrs Roger Callow Decoy Farm, Aslackby Fen
LAWFUL DEVELOPMENT CERTIFICATE – GRASS RUNWAY FOR LIGHT
AIRCRAFT, HANGAR, PARKING AND MANOEUVRING – Lawful

S017/0344 Mr & Mrs Roger Callow Decoy Farm, Aslackby Fen
GARAGE CONVERSION - Lawful

7. Finance 2016/17

Internal Auditor's Report received and approved.

Annual Governance Statement- unable to sign at this time as Statement not yet received from Auditors. Will be signed off once received

Statement of Accounts approved

Review of the effectiveness of the Internal Audit carried. Many thanks to those who carried out the Audit this year

8. Finance 2017/18

The following bills were approved for payment:

LALC 2017/18	£162.94	Annual subscription
Community Lincs Ins. Services	£282.12	Insurance 2017/18
Community Lincs Membership	£45.00	2017/18
HMRC	£79.20	NI - April/May 2017
W E Moore April/May 2017	£326.80	Salary and exps
Emilie Hart May/June 2017	£20.00	Parish Matters
PCPF	£200.00	April and May 2017

The following receipts were noted:

Bank Interest	£0.30	April 2017
Bank Interest	£0.27	May 2017
Pointon FC	£120.00	April 2017
Pointon Social Club	£50.00	Rent 2017/18
SKDC	£5000.00	Precept 2017/18

9. Correspondence received

Correspondence has been received from the Horbling, Billingborough and Morton Scout group, requesting consideration of a donation towards five Scouts travelling to Belgium in October 2017 to attend a Remembrance event and other significant sites. It was agreed that a £5 donation would be granted. Parish Clerk to make contact with the group.

10. Highways Update

Duly noted correspondence received regarding new systems for reporting Highways Issues

11. **Pointon Sports and Social Club Lease Agreement** – reviewed and confirmed. Signed by Cllr Greenwood

12. **Pointon Football Club Agreement** – reviewed and confirmed. Signed by Cllr Greenwood

13. **Pointon and Sempringham Parish Council Funding Policy 2017/18.** Reviewed and agreed. Signed by Cllr Greenwood

14. **Pointon and Sempringham Parish Council Safeguarding Children and Vulnerable Adults Policy 2017/18.** Reviewed and agreed. Signed by Cllr Greenwood

15. **Pointon and Sempringham Parish Council Equality and Diversity Policy 2017/18.** Reviewed and agreed. Signed by Cllr Greenwood

16. **Pointon and Sempringham Parish Council Bullying and Harassment statement 2017/18.** Reviewed and agreed. Signed by Cllr Greenwood

17. **Pointon and Sempringham Parish Council Habitual Vexatious Complainants Policy.** Reviewed and adopted. Signed by Cllr Greenwood.

18. Update on issues reported from around the parish and from parishioners

- Issues with heating in bungalows – the Parish Clerk reported that she had been in communication with the Clerk from Ancaster regarding the heating systems. Parish Clerk to liaise directly with Ancaster PC and SKDC. Residents of the bungalows to feedback any issues directly to the Clerk.
- Raised footpath outside Avalon hose, Pethley Lane – Parish Clerk to follow up
- Damage to grassed area at Pinfold Area – it was noted that grassed areas were being damaged by buses collecting from the school. Whilst it was noted that cars parking do restrict the turning area of the buses, it was also stressed that damage should not occur. Clerk agreed to make contact with the bus company and with the school
- Footpath between Pointon and Sempringham/Billingbrough – discussed earlier at item 5
- Overhanging bushes along West Road – these were still an issue in places. It was noted that it is the residents responsibility to maintain the overgrowth to properties. Cllr C Ramm and Cllr Freeman suggested that we seek legal support from SKDC. Clerk agreed to follow up
- Wall repair, West Road – discussed in Chairman's report – no one is sure of the ownership of the said wall.

19. Play Equipment

Cllr Greenwood reported that a regular review of the condition of the play equipment had taken place and no major issues detected at this time

Cllr Scarfe reported that he had spoken with various suppliers of play surfacing and is awaiting information from them. This to be an Agenda Item for next meeting

20. Aveland Neighbourhood Plan – Cllr Ramm informed the Council and attendees that the Plan is moving forward at a good pace. The Plan is a way of us, the residents of the Parish have a say in the future development of the area. A questionnaire will be circulated and Cllr Ramm urged all residents to complete this.

21. Telephone Box

Cllr Freeman had investigated the possibility of adopting the Telephone Box and it has been determined that we do for the sum of £1. Voted unanimously to adopt. Cllr Freeman to confirm arrangements

22. Transparency Funding

Clerk reported that correspondence had been received regarding Transparency funding to assist with new legal obligations which came into force on 1st April 2017. It was suggested that we apply for costs for recording equipment. Clerk agreed to action application

23. Parish Matters

The deadline for items for inclusion in Parish Matters is 1st June. It is hoped that the magazine will be out for delivery on the weekend of 3rd/4th June 2017

A member of the public stated that she felt this was a 'brilliant' magazine. The Parish Clerk gave thanks

24. Agree Dates of next meetings:

Next meeting to be held at 7.30pm at Pointon Sports and Social Club on Thursday 27th July 2017

There being no further business, Cllr Greenwood closed the meeting at 9.21pm and thanked everyone for attending.

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Minutes of the Parish Council meeting held Thursday 27th July 2017

At Pointon Sports and Social Club

In attendance: Cllr Greenwood, Cllr A Ramm, Cllr C Ramm, Cllr Sharples, Cllr Freeman

Also present: Wendy Moore; Parish Clerk, Cllr P Moseley, PCSO Sandra Brommell

25. The Chairman invited questions from the public prior to opening the meeting:

- Brick wall on West Road – a member of the public raised a question about the overgrowth on West Road. Cllr Greenwood responded, noting that the Parish Council are aware of the situation and are currently trying to determine ownership of the wall in question. It was suggested that the Land Registry be contacted and enquiries made.
- Overhanging bushes; West Road – a member of the public raised the issue of the bushes obstructing the pathway along West Road. This is an item on the Agenda
- Footpath number 12 – a member of the public raised the issue of possible vandalism along the footpath in addition to an accumulation of rubbish – It was agreed that this was a District Council issue and the Parish Clerk agreed to pass on
- Parking along High Street – was again raised by a member of the public – PC Sandra Brommell stated that a Speed Gun could be used and may in place later in the year – it is the Highways and District opinion that the parking acts as a traffic calming measure.

26. Apologies for absence

Apologies received and accepted from Cllrs Lambert and Scarfe

Cllr Greenwood expressed sincere condolences to the family and friends of Wilf Wand and John Griffiths, both residents of Pointon, who have recently passed.

27. Receive Declarations of Interest in accordance with the Local Government Act 2000, and NALC Code

Conduct 2012. DPI Forms

None declared

28. Minutes of Meetings

Clerks Notes of Parish Council meeting on Thursday 25th May 2017 received as a true record and approved as Minutes. Signed by Cllr Greenwood.

29. Receive reports from Outside Bodies, the Clerk and Councillors including any matters relating to:

- Police – PCSO Sandra Brommell reported that unfortunately there had been a harsh burglary attempt in the Parish. This along with two further burglaries. A vehicle which was thought to be involved, was found burnt out in Leadenham.
It was noted that the Harsh Hare and Hound race would be passing through Pointon on Sunday
It was noted that the Police are currently looking for Volunteers and anyone interested should contact the Recruitment Team. Email: recruitment@lincspnn.police.uk The Recruitment Team, Lincolnshire Police Headquarters, Po Box 999, Lincoln. LN5 7PH
- County – nothing received
- District – Cllr Moseley was in attendance and it was noted that the SKDC initiative The Big Clean had now been launched across the area. Residents are being asked to report areas which would benefit from an intensive tidy. There is a Big Clean website at: southkesteven.gov.uk/skbigclean Twitter #SKBigClean and find them on Facebook. Telephone 01476 406066

Cllr Moseley left the meeting

- Parish – the Parish Clerk reported that correspondence had been received including a Thank You letter from the Horbling, Billingborough and Morton Scouts, for the recent donation of £50.
- Playing Field – Cllr Greenwood reported that a request had been made to install a gate at the entrance to the field. Cllr Greenwood agreed to investigate prices and this to be an **Agenda item** at the next meeting
- Village Hall – Cllr Freeman reported that the Village Hall was doing very well and that many bookings had been received including Christenings, Weddings and an NHS Conference. The Café is now open on a Wednesday afternoon and Sunday morning. There is to be an official opening in the near future. The Village Hall have received a donation to purchase a Potato Oven and so will soon be able to provide light snacks. There will be a month long consultation regarding the proposals to refurbish the front of the Hall including the toilets. More information will be available to view at the Hall from Sunday 13th August 2017.

30. Planning

PL/0077/17 Pointon St Gilbert of Sempringham C of E Primary School – Construction of single storey extension. There were no objections raised to this application. However the issue of parking to the school remains an issue. Cllr Freeman expressed his concern about the potential hazard of parking around school opening and closure times.

S17/0837 Pointon Cottage Farm – erection of two storey extension – no objections raised.

31. Finance 2017/18

The following bills were approved for payment:

Wendy Moore	£331.14	Salary June/July 2017
Wendy Moore	£10.98	Exps June/July
PCPF	£200.00	Pitch maintenance June/July 2017
HMRC	£79.80	PAYE June/July 2017

Emilie Hart	£20.00	Parish Matters editing June/July 2017
LexisNexis	£80.40	Arnold Baker book Edition 10

The following receipts were noted:

Bank Interest	£0.29	June 2017
Bank Interest	£0.29	July 2017
VAT refund	£118.26	VAT refund
Pointon FC	£120.00	May 2017
Pointon FC	£120.00	June 2017

Financial Statement 23rd July 2017 (circulated)

Received the RFO's financial report and financial projection for 2017/18

No amendments to this year's budget.

Reviewed the budget.

Parish Clerk Salary – amendment to Minutes of March 2017 - the Parish Clerk reported that an error was made in the hourly rate paid. Figures used were 2014 figures and not the most recent figures. An hourly figure was proposed by Cllr A Ramm and Seconded by Cllr Sharples to take effect immediately

32. Update on issues reported from around the Parish and from Parishioners

- a) Bungalows/heating issues – the was a continuing issue with involvement from SKDC, Ancaster PC and Forces for Warmth (an RBL initiative)
- b) Pathways – already discussed and actions agreed
- c) School parking damage – Parish Clerk agreed to further discuss with Bus Companies once schools return
- d) Raised footpath Avalon House – Parish Clerk to report
- a) Overhanging bushes – West Road - already discussed
- b) Bonfires – raised by Mrs Green – Cllr Greenwood – Mrs Green had requested the issue of bonfires be raised. This seems to be a particular issue at the weekends. It was agreed that something would be placed in the Parish Matters magazine requesting that we are all considerate of each other when lighting bonfires.

33. Play equipment/Field issues

- c) Cllr Greenwood – regular review of condition of Play equipment – Cllr Greenwood reported that there had recently been some damage to one of the swings, this has now been repaired. In addition, there had been some damage to three windows at the Social Club, the matter had been reported to Police.
- d) Cllr Greenwood – Play inspection August 2017 – it was noted that the annual play inspection would take place in August. With this in mind, a Tidy-up day was discussed and planned for Friday 4th August at 6pm. It was agreed that the matter of Play Equipment would be an **Agenda Item** for discussion at the next meeting
- e) Trees on boundary – raised by Mr Richardson – Cllr Greenwood reported that he had been in conversation with Mr Richardson regarding the trees to the north side of the playing field. The Parish Council agreed to investigate the pruning of trees and disposal of the cuttings

34. Correspondence received from Pointon Football Club

Parish Clerk reported that correspondence had been received from the Pointon Football Club regarding the current state of the driveway and car park. Following discussion about

various options, it was decided that a response would be written to the Football Club stating that the Parish Council would explore options for resurfacing/repairing the areas. It was agreed that Cllr A Ramm and Cllr Sharples would obtain prices and the Clerk would circulate to Councillors once obtained.

35. Bourne and District Neighbourhood Watch

Cllr Greenwood reported that he was no longer able to attend these meetings and requested an alternative Parish Council representative. Cllr Freeman agreed to be that representative and would contact the group directly to inform them. Parish Clerk agreed to send Cllr Freeman the contact details

36. Aveland Neighbourhood Plan

Cllr A Ramm had now completed a questionnaire for circulation around the Parish. The paper has been reviewed and agreed by SKDC and now needs ratification by the Parish Council. Cllr Ramm agreed to circulate to Parish Councillors and also to prepare an article for Parish Matters

37. Transparency Funding

The Parish Clerk has received relevant papers regarding this funding and will proceed with an application

38. Telephone box

Cllr Freeman updated all present on progress with the Telephone Box. The Box has now been adopted by the Parish Council and as such will be recorded as an asset. A fee of £1 has been paid. The Box will now be refurbished and Parishioners will be asked if they would like to relocate it, where and what can the Parish use it for. Parish Clerk to write a piece Parish Matters

39. Parish Matters

The deadline for items for inclusion in Parish Matters is 1st August. It is hoped that the magazine will be out for delivery on the weekend of 5th/6th August 2017

40. Agree dates and location of Meetings

The next Parish Council meeting is due to be held on
Thursday 28th September 2017. 7.30pm.

Subsequent Meetings schedule:

Every 4th Thursday of odd-numbered months, unless otherwise agreed by the Council

It was agreed, following discussion that a request be put to the Trustees of the Village Hall Committee to hold future meetings at that location.

There being no further business, the meeting closed at 9.50pm.

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Minutes of the Parish Council meeting held Thursday 28th September 2017

At Pointon Village Hall

In attendance: Cllr Greenwood, Cllr A Ramm, Cllr C Ramm, Cllr Sharples, Cllr Freeman, Cllr Lambert, Cllr Scarfe

Also present: Wendy Moore; Parish Clerk, Cllr P Moseley, 6 members of the public

41. The Chairman invited questions from the public prior to opening the meeting:

- The issue of parking on the High Street was raised, along with speeding vehicles through Pointon. It was noted that the broader issue of speeding and signage was an Agenda item 9f, and would be discussed then. It was noted that some damage of parked cars has been caused.

42. Apologies for absence

No apologies for absence received

Cllr Greenwood expressed sincere condolences to the family and friends of Ros Cooper resident of Pointon, who has recently passed.

43. Receive Declarations of Interest in accordance with the Local Government Act 2000, and NALC Code

Conduct 2012. DPI Forms

Cllr Greenwood declared an interest in Agenda Item 13,

44. Minutes of Meetings

Clerks Notes of Parish Council meeting on Thursday 27th July 2017 received as a true record and approved as Minutes. Signed by Cllr Greenwood.

45. Receive reports from Outside Bodies, the Clerk and Councillors including any matters relating to:

- Police – none received
- County – nothing received
- District – Cllr Moseley was in attendance and it was noted that the SKDC initiative The Big Clean had now been launched across the area. The Big Clean team will be in Pointon on Friday 13th October. Cllr Freeman asked if the pathway between Pointon and Sempringham was part of the work being carried. Cllr Moseley suggested that priority

areas are identified through reports received. Following a heated exchange between Cllr Moseley and Cllr Freeman, Cllr Moseley left the meeting.

Cllr Moseley left the meeting

- Parish – the Parish Clerk reported the following:
 - Support for LCCs Fairer Funding Campaign – information had been circulated regarding support for fairer funding for Lincolnshire. It was agreed that the Parish would support the initiative. **Parish Clerk to confirm the support of the council**
 - SKDC Draft Housing Strategy** – information has been circulated regarding the current consultation and the Parish Clerk detailed some comments which were agreed by the Council
 - Straw Lorries – Cllr Freeman – information circulated including pictures. Cllr Freeman reported that during Harvest in particular there had been an excess of straw on parish roads. Discussion took place around this issue and the Clerk agreed to make contact with LCC Highways regarding the matter
- Playing Field – Cllr Greenwood reported on costs obtained for a gate at the pathway to the High Street. It was agreed that a gate should be purchased and installed. **Cllr Greenwood agreed to action.**
- Village Hall – Cllr Freeman reported that the Village Hall was doing very well and that many bookings had been received including Christenings, Weddings and a further NHS Conference. The Café is now open on a Wednesday afternoon and Sunday morning.

46. Planning

- S17/1419 Blackhouse Farm Boarding Kennels - demolition of dwelling and replacement dwelling - Decision Notice – Granted – no action
- S17/0837 Pointon Cottage Farm – erection of two storey extension - Decision Notice – Granted – no action

47. Finance 2017/18

Cllr Greenwood reported that the figure below for HMRC should read £80.00. A bill for £80.20 should be included for Rospa (annual playground inspection)

The following bills were approved for payment:

Wendy Moore	£320.00	Salary Aug/Sept 2017
Wendy Moore	£13.04	Exps Aug/Sept
PCPF	£200.00	Pitch maintenance Aug/Sept 2017
HMRC	£20.00	PAYE Aug/Sept 2017
Emilie Hart	£20.00	Parish Matters editing Aug/Sept 2017
Westgate Print	£334.49	PM printing April, June, August 2017
LALC	£25.00	Non-attendance at training event
Viking Direct	£125.96	Stationery

The following receipts were noted:

Bank Interest	£0.28	August 2017
Bank Interest	£0.31	September 2017
Pointon FC	£120.00	July 2017
Pointon FC	£120.00	August 2017

Financial Statement 24th September 2017 - reviewed
RFO's financial report and financial projection for 2017/18 received
No amendments to this year's budget.

Precept and future allocation – Cllr C Ramm

Cllr C Ramm raised the issue of Parish Council support for the Village Hall. Cllr Freeman stated that the Village Hall does run with a minimal turnover. Cllr C Ramm stated that in similar Parishes financial support is received. It was agreed for this to be an **Agenda item** at the November meeting

48. Communications and decision making

The Parish Clerk urged Councillors to respond to emails and communications.

49. Update on issues reported from around the Parish and from Parishioners

- e) Bungalows/heating issues – it was noted that some progress has now been made with some new heating systems installed. It was agreed that the Parish Council could monitor the situation and request that residents affected would inform the Council as required.
- f) South Kesteven District Council Big Clean – it was noted that the Big Clean team would be in Pointon on Friday 13th October. Volunteers will be welcomed. **Parish Clerk agreed to put an article in Parish Matters**
- g) School parking damage – Parish Clerk has written to Bus Companies and expressed concern. Discussion took place between Cllrs Lambert and Freeman and it was noted that the bus has to ride onto the curb to avoid parked cars. **Cllr Greenwood agreed to contact PCSO with regard to obtaining cones to protect verged areas**
- h) Raised footpath Avalon House – Parish Clerk to report to Highways
- i) Overhanging bushes and conifers on West Road – these have now been cut back
- j) Millthorpe enquiry
- k) Parking on curbs along High Street
Discussion took place regarding both these issues and it was decided that the Parish Council would join the current scheme which would allow purchase of passive speed signs. **Parish Clerk agreed to action. Cllr Greenwood would also contact PCSO to discuss parking on the High Street**

In addition to the above, it was noted that the 30 mph sign on the B1177 into the village, was overgrown. **Parish Clerk to report to Highways**

50. Update on discussions regarding The Old Ship Inn

Cllr Freeman gave an update regarding a recent meeting with the current Leaseholder and the owner of the Ship Inn. It was reported that the owner had stated that he did not want to sell and would like to submit a planning application in the future to build small cottage type houses on the land which is currently the car park, keeping the Pub as that. It was noted that the current lease is 7 years. Cllr Freeman reported that the owner was keen to develop the site for mutual benefit.

It was decided that the Parish Council should wait until such time as plans are submitted to SKDC and then have the opportunity to comment.

The Parish Council acknowledged that there were two main elements:

1. Discussions between the Committee of the Sports and Social Club
2. Parish Council consideration of plans submitted

51. Fields in Trust

Information circulated

52. Play equipment/Field issues

Cllr Greenwood – regular review of condition of Play equipment

Cllr Greenwood has carried out review. Cllr Greenwood confirmed that there had been a problem with moles but that this had been resolved.

Trees on boundary – raised by Mr Richardson

Following discussion, it was agreed that Cllr Greenwood would obtain quotes for cutting back trees to the boundaries of the field

Gate to High Street pathway

Cllr Greenwood agreed to source a gate and install

Driveway – Cllr Ramm and Cllr Sharples to update

Cllrs A Ramm and J Sharples updated regarding costs obtained for resurfacing works to the driveway and car park areas at the Playing Field. Following discussion it was agreed to support the Football Club with their proposals for resurfacing. **Cllr Ramm agreed to research possible funding options**

53. Pointon Football Club

Annual review of charges took place and it was agreed that the charges would remain the same for the 17/18 season. **Parish Clerk agreed to notify the Football Clubs.**

54. Bourne and District Neighbourhood Watch

Cllr Freeman reported that no meeting had occurred since the last Council meeting

55. Aveland Neighbourhood Plan

Cllr A Ramm had now completed a questionnaire for circulation around the Parish. The paper has been reviewed and agreed by SKDC and the Parish Council. Parish Clerk reported that funding was available for costs associated but that this must be applied for prior to any expenditure. Cllr A Ramm reported that two quotes had been received for the printing of the questionnaire and they were similar. Councillors agreed unanimously to pay for printing costs

56. Telephone box

Cllr Freeman updated all present on progress with the Telephone Box. The Box has now been adopted by the Parish Council and as such will be recorded as an asset. A fee of £1 has been paid. The Box will now be refurbished and Parishioners have been asked if they would like to relocate it, no responses have been received following the article in Parish Matters.

This to be Agenda Item at the November meeting

57. Parish Matters

The deadline for items for inclusion in Parish Matters is 1st October. It is hoped that the magazine will be out for delivery on the weekend of 7th/8th October 2017

58. Agree dates and location of Meetings

The next Parish Council meeting is due to be held on

Thursday 23rd November 2017. 7.30pm. at the Village Hall

Subsequent Meetings schedule:

Every 4th Thursday of odd-numbered months, unless otherwise agreed by the Council

There being no further business, the meeting closed at 9.48pm.

Minutes of the Parish Council meeting held on Thursday 23rd November 2017.

7.30pm. Pointon Village Hall

The Parish Council would like to offer sincere condolences to the Family and friends of John Scott who sadly died last Friday

1 The Chairman invited questions from the public prior to opening the meeting

A Parishioner raised an issue regarding a drain in West Road. Apparently said drain has been blocked for many years. Request for the Parish Council to report to the appropriate authorities. Cllr Freeman reported that he had looked at the drain and the grass verge appears to be higher than the drain. The Parish Clerk was asked to report, and agreed.

In addition the Parish Clerk agreed to report an issue with the drain outside No 23 Pinfold Close, Pointon

Following a recent enquiry (Agenda Item 10) a Parishioner asked: What are the rules regarding the Precept? The Annual Precept is paid to the Parish Council and becomes PC funds at that time. The Parish Council spend the funding to the advantage of the Parish. Cllr Freeman asked if there is anything that needs to be spent. It was agreed that a short piece be published in the Parish Matters magazine.

Meeting started at 1941hrs

2 Receive apologies for absence and reasons given

Apologies received from Cllr Austin Scarfe - accepted

3 Receive declarations of interest in accordance with the Local Government Act 2000, and NALC Code of Conduct 2012, DPI forms

Cllr Greenwood for Agenda Item 12j

4 Minutes of meetings

Receive Clerk's Notes of Meeting held 25th September 2017 (*circulated*) approved as the Minutes

Comment from Cllr Freeman – that the 'minutes' should not be printed in Parish Matters. Cllr Freeman felt that some items from the previous meeting had been missing, and some comments from Parishioners were not included. Cllr Freeman felt that the 'minutes' should be approved by Council before being published.

The Parish Clerk stated that the Clerks Notes are published in the parish magazine at the request of parishioners. They are as they state 'Clerks Notes' until approved within the next Parish Council meeting. This is required legal practice for a Parish Council.

Cllr Freeman felt that Parishioners believed that the Clerks Notes were a true account of the meeting, despite clear explanation that they were Clerk Notes and wouldn't be approved Minutes until after the next Parish Council meeting.

The Parish Clerk was asked to include a clear explanation of the Clerks Notes in the Parish Matters – that they are Clerks Notes and not approved Minutes.

Cllr Freeman felt that this was an accurate conclusion to matters – need to be able to discuss items to a proper conclusion

5 Receive reports from Outside Bodies, the Clerk and Councillors including any matters relating to:

- a) Police – none received
- b) County – none received
- c) District – none received
- d) Parish – correspondence received from LCC Highways regarding reporting procedures for identified faults. Parish Clerk agreed to include in Parish Matters
- e) Sports and Social Club – Cllr Greenwood gave thanks on behalf of the Parish Council to Cllr Sharples for cutting back the bushes at the Playing Field, at no cost to the Parish
- f) Village Hall – Cllr Freeman reported that the Village Hall continues to be successful, lots of bookings, new bar area, Wilf's café is doing well

6 General Data Protection Regulation (GDPR) 2018

Parish Clerk updated Councillors on new Data Protection regulations coming into force in May 2018. The Parish Clerk agreed to send email with further information to Parish Councillors. Cllr Greenwood read an e mail received from LALC regarding the regulations and particularly that an officer would need to be identified by the Council to ensure regulations are adhered to. This role would be similar to RFO but with Data Protection at its heart. (It was noted that there is a possibility that another clerk could take on the role)

Cllr Freeman asked how we move forward with this matter – it was agreed that all Councillors would consider the information prior to the next meeting in January and that it would be an Agenda Item

7 Finance:

The following bills were approved for payment:

Wendy Moore	£320.00	Salary
Wendy Moore	£10.00	Travel and expenses
PCPF	£200.00	Pitch maintenance Oct/Nov 2017
HMRC	£80.00	PAYE Oct/Nov 2017
Emilie Hart	£20.00	Parish Matters editing Oct/Nov 2017
LALC	£10.00	Clerk attendance at LALC AGM
R. Greenwood	£273.00	Tractor Fuel
Community Speed	£40.00	Membership of Community Speedwatch

Cllr Greenwood stated that the tractor fuel was purchased from an alternate provider this time, with a saving of over £100

The following receipts were noted:

Bank Interest	£0.26	October 2017
Bank Interest	£0.29	November 2017

Financial Statement 17th November 2017 (*which had been previously circulated*)

It was noted that the PC does have funds

Cllr Freeman felt that there was a reluctance to spend funds

Cllr Freeman felt that there should be a rolling improvement plan for play equipment

Cllr Greenwood reported that funds will be needed for cutting down and back the trees to the boundary and for the repair of the surface of the driveway to the playing field car park

Cllr Freeman felt that the PC were accruing money, and that the trees should have been maintained earlier. Cllr Freeman felt that Precept should be used to revitalise the parish

Cllr C Ramm would like to see some funds being spent

The RFO's financial report and financial projection for 2017/18 (which had been previously circulated) was received

It was agreed that no amendments required to this year's budget.

The budget (2017/18) was reviewed

Cllr Martin Hill arrived at the meeting and Cllr Greenwood proposed that he speak. Motion seconded by Cllr Ramm

Cllr Hill reported that significant support has so far been achieved for the Fairer Funding campaign. It was noted that the PC had supported this (last meeting) The LCC Budget has now been set for 2 years – there were no additional major savings. LCC are currently reviewing the street light policy, continue to maintain roads etc Cllr Hill stated he was happy to take questions

Cllr Freeman asked about the footpath between Pointon and Billingborough – Cllr Hill reported that the Big Clean are not empowered to cut bushes. Cllr Freeman reported that Highways have been out – and said they would return. Cllr Freeman was not able to recall the name of the Officer from Highways. It was noted that the pathway has been done to Sempringham. Cllr Hill stated that Procedure has to be followed. It was noted that the District Council has responsibility for footpaths.

Cllr Lambert felt that the issue was more a matter of Health and Safety in that the route provided access for people with disabilities and parents with pushchairs. Pedestrians were using the road in places. Cllr Hill agreed to chase hedge cutting, has been cut back but not sufficiently

The Draft budget 2018/19

Draft budget presented to Council by the RFO – Cllr Freeman asked that we have an allocation for grants. Discussion took place. It was noted that the Parish Council does have a Funding Policy

Cllr Freeman stated that people may not be aware that we do have grants available.

Cllr Hill stated that this is practice in some Parishes

Following discussion it was proposed that a budget line be added of £1000 for grants.

This motion was seconded by Cllr A Ramm.

The Draft Budget for 2018/19 was agreed,

Agree level of Precept 2018/19

The RFO reported that a request has been made by SKDC for the Precept level for 2018/19.

It was agreed unanimously to leave the Precept figure at £5,000 for 2018/19

Precept and future allocation – Cllr C Ramm requested that consideration of an annual amount from the PC should be given to the Village Hall.

Cllr Lambert stated that this PC has not usually supported the Village Hall unless for specific grants and he would not support.

Cllr Freeman suggested that grants from the PC would be for capital expenditure, Clerk noted that the PC do have a Funding policy in place.,

Cllrs acknowledged that the VH is an asset to our Community, and not a profit making organisation.

Cllr Sharples felt that if regular payments were made for the running of the Hall, then the PC should also consider payments to many organisations in the Parish

Cllr Freeman suggested that grants should be given

Cllr Greenwood noted that Cllr Freeman and Cllr A Ramm should have declared an interest in this matter as Trustees for the Village Hall – this was noted.

Councillor Greenwood stated that the PC does not have any responsibility for the Sports and Social Club as this is a separate organisation. Any matters relating to the Club should be addressed directly to the Chairman.

Cllr C Ramm proposed a ‘precept’ for the Village Hall – no one seconded. Cllr Freeman stated that he would be happy to go through the accounts of the Village Hall with any member of the Council. Cllr Hill suggests that we Agenda the trees and other expenditure for the next meeting

Transparency Funding – an application has been made for Clerks time and up to date software for the PC laptop. We await the decision.

8 Working Group – The Old Ship Inn

Update from working group regarding The Old Ship

Cllr Freeman is awaiting for the outcome of a decision of a pre-application for planning permission. To be discussed at the next meeting

The current owner does not want to sell the Old Ship

Report of the working group will reflect this

Cllr Greenwood reminded that the Working group was to investigate the Community Right to Buy – Cllr Freeman stated that he hasn’t closed the report as wants to add the closing remarks – **Agenda Item January**

9 Recording of Parish Council Meetings

Cllr Freeman and Cllr Greenwood to update on recent discussion Parish Council use of Social Media

Cllr Freeman requested that the PC consider record meetings – and stream them on the internet for Parishioners who are unable to get to meetings

Within the Transparency regulations, it is stated that Parishioners can record meetings and do what they will with those recordings. However, and according to LALC, Councillors would be discouraged from posting on their own private social media

Cllr Freeman would like to record meetings, would like to offer this as a service

Cllr A Ramm – stated that anyone can record and put it out there

Cllr Freeman stated that he is going to do this. Cllr Greenwood stated he was disappointed

One of the Parishioners will record and host the recording

10 Request for information from Parishioner regarding Precept

Cllr Greenwood to update. This item discussed earlier

11 Village Refuse Cart

Cllr A Ramm – explained that some years ago, a regular weekend refuse cart visited Pointon – can this be reinstated? Cllr Hill reported that the South Kesteven District Council brought in Green Bin facility to replace this service. Some Parishes do fund themselves, but there could be issues. Cllr A Ramm to find out costs for next meeting

12 Update on issues reported from around the Parish and from Parishioners

- a) Bungalows/heating issues - sorted
- b) Pathways – The Big Clean – 13th October 2017 – discussed earlier
- c) School parking damage – Cllr Greenwood will contact PCSO, Clerk to supply letter to Cllr Freeman sent to Sleafordian
- d) Raised footpath Avalon House – reported to Highways – no action. Pathway is raised – difficult to navigate for people with disabilities.
- e) Overhanging bushes – West Road – already discussed, resolved
- f) Millthorpe enquiry – passive speed signs – emails have been received from a resident in Millthorpe. Cllr Greenwood read out email. Speed signs have been applied for from LRSP.
- g) Parking on curbs along High Street – still an issue. Parking on footpath is an obstruction. Cllr A Ramm stated that there has been a change in law regarding parking on footpath
- h) St. Gilbert road sign – still damaged, Cllr Scarfe and Clerk have reported
- i) Stone Wall on West Road, looking tidy. But no repair as yet. Cllr A Ramm – the Crown own the wall – implies that it is theirs and the tenant responsibility to repair. Cllr A Ramm to follow up
- j) Decking at Social Club – decking is dangerous. Unsafe. Social Club responsibility.

13 Neighbourhood Planning Workshop

Comments from Cllr A Ramm who attended workshop on 22nd November 2017

Cllr Ramm reported that the Workshop well attended, also attended by Cllr Freeman – examples of delivered plans
Learnt a lot. Clerk has circulated notes from last night round to all

14 Funding Training

Comments from Cllr A Ramm who attended Funding Training at LCC on 9th November 2017
Cllr A Ramm and a Parishioner attended funding workshop held by LCC. Very useful

15 Play equipment/Field issues

- a. Cllr Greenwood – regular review of condition of Play equipment. Cllr Scarfe wanted to raise the subject of possible funding for replacement/new equipment and fencing. Cllr C Ramm also wished to review the ROSPA report July 2017
- b. Cllr Greenwood reported that the moles have been dealt with. As Cllr Scarfe was unable to be present at the meeting, it was decided to have further discussion at the next meeting
- c. Overhanging trees on boundary – raised by Mr Richardson –Cllr A Ramm awaiting response for quote. Height reduction and cut back
- d. Gate to High Street pathway – Cllr Greenwood to update - amount agreed, gate would be purchased and installed
- e. Driveway – Agreed for FC to repair £600
- f. Cllr Scarfe – Firework display 2018 – email read out by Cllr G – from Cllr Scarfe. Expansion of event for 2018. This to be Agenda item next time
- g. Cllr Greenwood to update on comments from LCC re: Footpath number 10. Cllr Greenwood explained that correspondence had been received from LCC regarding the gate to the driveway to the playing field. Cllr Greenwood explained that the gate was locked during dark hours to prevent damage to the file. LCC were satisfied with the response

16 Bourne and District Neighbourhood Watch

Update from Cllr Freeman following meeting 30th October 2017. Cllr Freeman did not attend, and will assure attendance at next meeting

17 Aveland Neighbourhood Plan – it was noted that this should read Pointon Parish Plan

Cllr Ramm updated on the outcome of questionnaire sent to all Parishioners
The PC have now had 52 responses to questionnaire returned, 250 went out. 2nd Questionnaire went to young people from the Parish who attend the school.
Cllr Ramm stated that there is a lot of data lot of data to be analysed.

18 Telephone box

Cllr Freeman to update. Cllr Freeman will contact BT regarding disconnection prior to the box being refurbished.

19 Parish Matters

The deadline for items for inclusion in Parish Matters this month is Friday 24th November to allow for printing time. It is hoped that the magazine will be out for delivery sometime after 27th November 2017

20 Agree dates of Meetings

Next Meeting:

Thursday 25th January 2018. 7.30pm.

Subsequent Meetings schedule:

Every 4th Thurs. of odd-numbered months, unless otherwise agreed by the Council at Pointon Village Hall

The Venue for future meetings was discussed – it was agreed to hold meetings at the Village Hall

Meeting closed at: 2207hrs