

Thursday 14 May 2015

Minutes of Annual Parish Council Meeting held on Thursday 14 May 2015 at Pointon Village Hall immediately following the Annual Parish Meeting.

1 **Council elections 07 May 2015 and Annual Appointments**

Cllrs Wren and Green did not stand for re-election, therefore the Parish Council has two vacancies

- a) **Elect** Chairman of the Council
Cllr Lambert was **proposed** by Cllr Greenwood and **seconded** by Cllr Sharples
- b) **Receive** Chairman's Declaration of Acceptance of Office
Received and signed
- c) **Receive** Members Declarations of Acceptance of Office or determine when they shall be received
- d) **Elect** Vice Chairman of the Council
Cllr Greenwood was **proposed** by Cllr Lambert and **seconded** by Cllr Sharples
- e) **Appoint** Officers (Clerk and RFO)
Wendy Moore will continue as Parish Clerk and RFO (Responsible Financial Officer)
- f) **Co-Opt** members to two vacant council seats
Vacancy one - Mrs Linda Day was asked to say a few words and answer some questions regarding any additional involvement with other committees within the Parish.
Mrs Linda Day was **proposed** by Cllr Greenwood and **Seconded** by Cllr Lambert. Cllr Lambert welcomed Mrs Day to the Council

There being no other interested parties present, the Parish Council would actively seek to Co-Opt one additional Councillor at the next Parish Council meeting in July 2015.

2 **Apologies for Absence**

Apologies received from Cllr W Gent and Cllr. D Wells – apologies accepted.

3 **Receive declarations of interest in accordance with the Local Government Act 2000, and NALC Code of Conduct 2012, DPI forms**

Cllr R Greenwood – Item 14

4 **Minutes of meetings**

Clerk's notes of Parish Council Meeting held 26th Marsh 2015 – **approved** as Minutes

5 **Receive reports from outside bodies, the Parish Clerk and Councillors including:**

- a) **District** – Our newly re-elected District Councillor Cllr Peter Mosely was in attendance, and was able to give an update regarding the property at 3 High Street, Pointon. The SKDC Enforcement Officers are currently in communication with the new owners of the property. A new Planning Application is to be submitted within the next two weeks and this will follow the Full process. Cllr Mosely said that Officers Jonathan Short and Steve Ingram would attend the next Parish Council meeting to provide a further update. Cllr Greenwood asked why this is being allowed following the ruling last year. Cllr Mosely said that due process has to be followed. Cllr Mosey stated that the Parish Council would be notified as soon as new plans are submitted. Cllr Lambert suggested that an Extra Ordinary meeting of the Parish Council be held to review and discuss the plans.

Cllr Mosely gave an update regarding the plans relating to the Black Sluice Pumps; Cllr Mosely said that the consultation had not been ideal and his suggestion is that the pump be replaced. Cllr Mosely stated that the Fens are a unique feature of the County and that he would be monitoring the situation closely. Cllr Lambert said he would write directly to the Environment Agency and invite them to the next meeting of the Parish Council in July.

- b) Police – Parish Clerk had received an email update from PC Claire Wilson stating that the Police are seeing an increase in criminal damage in the Billingborough area, and that Police are continuing to conduct speed checks in the area.
- c) County – none received
- d) Parish - Parish Clerk had received information about training for Play Inspections. Cllr Greenwood and Parish Clerk have carried out this training previously.
Electoral review – Parish Clerk had received information about a consultation regarding the current review. Information to be placed on the PC noticeboard and in Parish Matters
Cllr Lambert requested that information regarding the Church Open Gardens be placed in Parish Matters
- e) Playing Field – Cllr Mosely said that he had received an enquiry from a parishioner regarding tree felling at the Playing Field. Cllr Greenwood advised that the tree in question appeared to be dead and in his opinion proved to be a possible danger to users of the field. Cllr Greenwood said that the neighbouring parishioner had been consulted and new vegetation had been planted to maintain privacy. The Parish Council have an agreement in place with the PCPF to maintain the area.
- f) Village Hall – none received

Cllr Mosely left the meeting at 8.35pm

6 Planning

- **S15/0114/HSH 67 West Road Pointon** Proposed Extension and alterations
Approved conditionally
- **S15/0706/HSH/PC1 12 High Street, Pointon** Alterations to roof.
No Objections – comments submitted
- **S15/0898/HSH/PC1 64 West Road, Pointon** Erection of single storey rear extension to dwelling and veranda to first floor
No objections – comments submitted

7 Finance 2014/2015

- **Approve** the Statement of Accounts (distributed) - **Approved**
- **Receive** the Internal Auditor's Report – **Received**
- **Execute** a review of the effectiveness of the Internal Audit. - Mrs Joan Beard – Pointon Village Hall Committee, carried out the Internal Audit this year and many thanks go to her for this. Mrs Beard comments included the accuracy and clarity of Minutes and Agendas
- **Execute** the Annual Governance Statement – **Executed and Signed by Cllr Lambert**

Finance 2015/2016

The following bills for payment were **approved**:

W.E.Moore – Salary	£294.68	April/May 2015
HMRC	£73.60	April/May 2015
Emilie Hart	£20.00	Parish Matters April/May 2015
PCPF	£200.00	Field Maintenance April/May 2015

The following receipts were **noted**:

SKDC	£5247.00	Annual Precept and Grant
Pointon FC	£120.00	April 2015

Pointon Sports & Social Club	£50.00	Annual payment April 2015
Bank Interest	£0.29	April 2015

Financial Statement

The Council **received** the RFO's financial statement and made no amendments to the budget therein. The Council **Reviewed** and **Agreed** to make no amendments to this year's budget.

Cheque signatories – Parish Clerk reported that two of the three signatories are no longer Councillors and new signatories would need to be agreed. It was **Agreed** that Cllrs Lambert and Day would be added and Christine Green and Martyn Wren be removed.

Agree Insurance Renewal due 1 June 2015

A quotation of **£308.01** has been received from Community Lincs Insurance Services. Parish Clerk to confirm that they are aware of a previous claim and regarding the right of way/Car Park. Quote Agreed

8 Transparency Code for Parish Councils

Parish Clerk reported that new regulations are to come into effect no later than 01 July 2015. The new code will require Parish Councils to publish the following on a website:

Financial records, Clerks Notes, Agenda. Parish Clerk to action

9 Pensions Regulator

Parish Clerk has received information from the Regulator regarding Automatic Enrolment Legal Duties. Parish Clerk to nominate a contact by 31 May 2015

10 Black Sluice IDB Update – already discussed at item 5

11 Update from Parish Surgeries

- a) Update report from Parish Surgery – One parishioner attended the most recent Surgery requesting investigation regarding address differences. Parish Council is in the process of gaining additional information
- b) Update from LCC – an update had been received from LCC Highways regarding outstanding issues
- c) Location of Trailer at Pethley Lane – discussions still taking place between LCC and the landowner – Parish Clerk to forward most recent email to Cllr Hill
- d) Cats eyes along High Street, Pointon will be dealt with but not currently a priority
- e) Triangle at the end of Fen Road/Social Club entrance – as above

The next Parish Surgery will be on 27th June at the Village Hall from 3pm – 3.30pm

12 Letter received

Parish clerk reported that a letter had been received from a concerned parishioner regarding the state of the footpath between Pointon and Billingborough. Cllrs discussed this and whilst it was appreciated that the footpath had been cleared by LCC Highways, the grass and hedges had inevitably grown. Parish Clerk to report once again to LCC Highways, Cllr Wells to discuss overgrown hedges with landowners

13 Bourne and Billingborough Neighbourhood Policing Panel

Cllr Greenwood had attended the most recent Panel meeting and reported that no issues were raised from the Parish

Cllr Greenwood left the meeting.

14 Review of Lease Agreement – Pointon & Sempringham PC – Pointon Sports and Social Club (Clubhouse on Playing Field)

The current Lease was reviewed and agreed for the year 2015/2016

Cllr Greenwood re-joined the meeting

15 Review of Policies

- Safeguarding Children and Vulnerable Adults Policy – reviewed and signed
- Equality and Diversity Policy – reviewed and signed
- Funding Policy – reviewed and signed

16 Play equipment/Community Painting Day

- a) Cllr Greenwood informed the Council that he had carried out the regular inspection of play equipment on the field.
- b) **Community Painting Day to take place on Sunday 17 May at 10.30am. Cllr Greenwood had purchased paint**

17 Parish Matters

Parish Clerk to include articles from Village Hall, Football Club, Open Garden and School as required

Distribution agreed as:

Cllr. Day/Parish Clerk	St. Gilberts/High Street/Queensway/Pinfold Lane/Pethley Lane and Village Hall
Cllr. Lambert	West Road
Cllr. Greenwood	Social Club
Cllr. Sharples	Millthorpe/Sempringham/Pointon Fen
Cllr Gent	Fen Road/Sports and Social Club
Cllr Wells	High Street/Pub/Garage

Cllr Lambert suggested that a Wireless Colour Printer be purchase for the Parish Council. It was agreed that the Parish Clerk to investigate and purchase.

18 Agree Dates of forthcoming Meetings

Next Meeting: Thursday 23 July 2015. 7.30pm. Pointon Sports and Social Club.

Subsequent Parish Council Meetings schedule:

Agreed: Every 4th Thursday of odd-numbered months, unless otherwise agreed by the Council.

There being no other relevant business before the Council, the Chairman thanked everyone for their attendance and declared the meeting closed at 9.55pm.

Wednesday 8th July 2015

Minutes of Extraordinary Meeting held on Wednesday 8th July 2015

Present: Cllrs C. Lambert (Chairman), R Greenwood (Vice Chair), J. Sharples, D. Wells, W.Gent, L. Day

In Attendance: Wendy Moore (Clerk), Members of the Public: 2

19 Apologies for Absence

Apologies received Cllr Peter Moseley (SKDC)

20 Declarations of Interest from Members

None received

21 Discussion and agreement on comments regarding the resubmission of plans to SKDC relating to the property at number 3 High Street, Pointon.

Revised plans for the property have been received from SKDC by the Parish Clerk and were available for viewing at the meeting along with the plans submitted in 2011.

Extensive discussion and consideration took place regarding the revisions to the plans.

Comments included:

- Cllr Wells stated that records at the Land Registry showed no change in ownership despite the Parish Council being informed that this was the case
- Cllr Wells suggested that the resubmission was potentially illegal as a result of the ruling for demolition in 2014. Cllr Well will be seeking advice regarding this matter and will report back to the Parish Clerk
- Cllr Greenwood felt that the revised plans were more reasonable and questioned if the Parish Council and/or SKDC could stipulate a time frame within which the works would need to be completed
- Section 106 would allow for conditions to be associated with any new approval and could enforce planning restrictions to ensure no further builds would take place at the property by any owner
- Planning Officers at SKDC have the power to monitor the build/alterations

Cllr Lambert suggested that if the Parish Council and residents had been presented with these revised plans in the first instance, there would have been no objections raised.

After discussion the following points were recommended for approval:

That a start of works date be imposed within one year of planning being approved

- That new permitted development rights be put in place
 - That at least three parking places and a turning circle be included in the plans
 - That a Section 106 Agreement be put in place with SKDC should the owner not follow plans and conditions
 - That remedial works to the satisfaction of all concerned, take place to adjoining properties
- Planning Enforcement Officers will be meeting with representatives from the Parish Council on 14th July and it is suggested that these points be put forward as comments from the Parish Council.

Following a vote on the above recommendations, they were agreed unanimously

There being no further business, the meeting closed at 8.05pm.

Thursday 23rd July 2015

Minutes of Parish Council Meeting held on Thursday 23 July 2015 at Pointon Sports and Social Club

Present: Cllrs C. Lambert (Chairman), R Greenwood (Vice Chair), J. Sharples, D. Wells, W.Gent, L. Day

In Attendance: Wendy Moore (Clerk), Members of the Public: 5

22 Chairman will invite Questions from the Public

Cllr Lambert invited questions from the Public

Resident of the High Street raised two issues:

High Street Parking – there continues to be issues and concern with Parking on the High Street outside the bungalows – this becomes an increased hazard when large vehicles are trying to get through the village and vehicles are parked on both sides of the road. It has been reported that some vehicle damage has occurred.

Cllr Lambert reported that this has been an ongoing issue for the Parish and several attempts to discuss and resolve the situation have been made. The Parish Council stance is that the vehicles are a hazard and the Local Authority state that they do act as a calming measure for speeding through the village.

Parish Clerk agreed to once again contact SKDC and LCC Highways regarding the matter

High Street Speeding – Cllr Lambert reported that the Parish Council had investigated the possible purchase of speed signs for the village but the cost of these had proved prohibitive for such a small PC. It was noted that outline planning permission had been granted for a dropped kerb and driveway at one property. However the estimated cost had been £895. A suggestion was made that double yellow lines be requested for one side of the High Street. **Parish clerk agreed to contact LCC Highways regarding this matter. In addition Cllr Greenwood agreed to provide 30mph stickers for Wheelie bins at No. 9 and 11 High Street.**

There being no further questions or comment, the Parish Council meeting opened at 7.46pm.

23 Apologies received

Apologies received from Cllr P. Mosely (SKDC)

24 Receive declarations of interest in accordance with the Local Government Act 2000, and NALC Code of Conduct 2012, DPI forms

Cllr R Greenwood, Cllr W Gent – Item 14

Cllr D Wells – Item 7 (64/67 West Road)

Cllr Gent reported that he was no longer Chair of the Football Club

25 Minutes of meetings

Clerk's notes of Meeting held Thursday 14th May 2015 – **approved** as Minutes

Clerk's notes of Meeting held Wednesday 8th July 2015 – **approved** as minutes

26 Vacancy for Parish Councillor

Following the elections in May, the Parish Council held one vacancy for a Councillor

Mrs Amanda Davis had expressed an interest in the vacancy and was present at the meeting.

Mrs Davis was nominated by Cllr Greenwood and Seconded by Cllr Gent

Cllr Lambert welcomed Cllr Davis to the Parish Council. **Parish Clerk agreed to update contact details and also to supply Cllr Davis with all necessary paperwork for completion and information**

27 Receive reports from outside bodies, the Parish Clerk and Councillors including:

- a) Police – none received
- b) County – none received
- c) District – none received
- d) Parish - none received
- e) Playing Field – Cllr Greenwood requested that an order be placed for tractor fuel. **Parish Clerk agreed to order from Chandlers**
- f) Village Hall – none received

28 Planning

- **S15/0410/DETCOFU** Cobshorne Farm, Millthorpe Dove. Change of use. **No concerns raised**
- **S14/3589/HS/PC1** Blackhouse Farm, Millthorpe Drove. **NG34 0LE** Demolition of extension and erection of 1.5 storey extension and single storey extension to dwelling. **APPROVED CONDITIONALLY**
- **S15/0898/HS/PC1** 64 West Road, Pointon Erection of single storey rear extension to dwelling and veranda to first floor. **APPROVED CONDITIONALLY**
- **S15/0114/HS** 67 West Road, Pointon. Proposed extension and alterations. **APPROVED CONDITIONALLY**
- **S15/0706/HS** 12 High Street, Pointon. Alterations to roof. **APPROVED CONDITIONALLY**
- **S15/1544/FULL/PC1** Land adj. 3 High Street. Pointon. Retain and alter an existing unauthorised dwelling including demolition of garage – inc. meeting with SKDC officials 14th July 2015. **Following the extraordinary meeting of the Parish Council on 8th July, a meeting was held with Cllr Moseley and Planning Enforcement Officers from SKDC (Jonathan Short and Steve Ingram) comments as detailed in the Clerks notes from that meeting were passed to Officers for their attention when considering the revised application**

29 Finance 2015/16

The following bills for payment were **approved**:

W.E.Moore – Salary	£337.36	June/July 2015
HMRC	£84.20	June/July 2015
Emilie Hart	£20.00	Parish Matters June/July 2015
PCPF	£200.00	Field Maintenance June/July 2015
Cllr R. Greenwood	£267.75	Reimb. Of exp. - refurb. Of play equip.
Viking Direct	£126.84	Office equipment
PCPF (reimbursement for fuel)	£106.16	Tractor Fuel
Community Lincs Insurance	£308.01	Insurance

The following receipts were **noted**:

Bank Interest	£0.27	June 2014
Bank Interest	£0.28	July 2015

HM Revenue & Customs VAT reclaim	£84.20	June 2015
Pointon FC	£120.00	May 2015
Pointon FC	£120.00	June 2015
Pointon FC	£120.00	July 2015

Financial Statement

The Council **received** the RFO's financial statement and made no amendments to the budget therein. The Council **Reviewed** and **Agreed** to make no amendments to this year's budget.

Update on Lloyds bank new Cheque signatories – Parish Clerk reported that as two of the three signatories were no longer Councillors, new signatories needed to be agreed. Forms had been submitted twice to Lloyds Bank and Parish Clerk was able to report that the changes have now been approved. Signatories are as follows:

Cllr Linda Day, Cllr Chris Lambert, Cllr Jim Sharples

30 Update on issues from around the Parish, at Parish Surgery and from Parishioners

- Cats eyes along High Street, Pointon – **remains outstanding**
- Footpaths – **Parish Clerk to continue to report**
- Hedges in and around Pointon – **Parish Clerk to draft a letter for Cllr Lambert to send as appropriate**
- Area at end of Fen Road/S & S Club access – **remains outstanding**
- Stone Wall on West Road
- 30mph sign on south side of Pointon – **Parish Clerk to report**

Cllrs -Surgeries

alternate months at the Village Hall – next Surgery 22 August 2015

31 DofE guidelines – Defibrillators in Schools

Emma Hunt – reported that information had been received by the School regarding the discounted purchase of Defibrillators. Emma requested that the Parish Council consider an option to contribute.

It was noted that in most cases it was quicker for the Emergency Services to arrive from Billingborough. It was also noted that no school staff lived locally and the equipment would only be available during school hours and term time.

Emma Hunt reported that First Responder/First Aid Training over two days will be arranged by the School in Sept 2016. It would be possible for this training to be opened up to the Community for interested parties. There would be a cost implication. Emma Hunt agreed to send through details when confirmed.

32 Neighbourhood Planning Meeting

Cllr Wells had attended a meeting called by Cllr Moseley (SKDC) along with neighbouring Parish Councils on 16th June 2015

Cllr Wells reported that the local plan, which is currently being consulted on by SKDC will succeed the local development framework from 2017. It is likely that the standards included in the plan would be fit for purpose and more realistic. Cllr Wells reported that Cllr Moseley would send through some additional documents for review.

33 Bourne and Billingborough Neighbourhood Policing Panel

Cllr Greenwood had attended the most recent Panel meeting and reported that the main issues raised were Anti-Social behaviour in and around Bourne and Rippingale, and speeding along the Bourne bypass. An e mail had been received reporting changes in tolerance of speeding
The next meeting will be held in 2/3 months. **Cllr Greenwood to attend.**

34 Play equipment/Community Painting Day

- c) Cllr Greenwood informed the Council that he had carried out the regular inspection of play equipment on the field.
- d) Cllr Greenwood reported that wood for the refurbishment of the Roundabout had now been purchased and that repairs would be taking place
- e) Parish Clerk reported that notification had been received of the 2015 ROSPA inspection of the equipment. Inspection to take place in August 2015
- f) It was reported that some attention is required to some of the surface areas
- g) Cllr Greenwood and Cllr Sharples to arrange for cleaning of equipment
- h) Cllr Greenwood reported that he had obtained a quote for 'Spring Centred' wire to be installed above the swings to prevent landing and fouling by birds. The quote was for £87.57 + VAT (£17.51) The cost and works were proposed by Cllr Greenwood and Seconded by Cllr Gent

Cllr Greenwood, Cllr Gent left the meeting at 8.45pm

35 Review of Agreement – PCPF for 2015/16

The current Agreement was reviewed and agreed for the year 2015/2016
Signatures to be obtained and Agreement passed to Parish Clerk

Cllr Greenwood, Cllr Gent re-joined the meeting at 8.50pm

36 Development of Good Neighbour scheme

Information had been received from Community Lincs regarding the possibilities in involving rural parishes in the scheme

It was agreed that the **Parish Clerk would contact Community Lincs and request that Roy Pell attends the next meeting to discuss further. Agenda Item for September 2015**

37 Parish Matters

Parish Clerk to include articles from Village Hall, Football Club as required

A revised distribution list will be circulated

38 Agree Dates of forthcoming Meetings

Next Meeting: Thursday 24th September 2015. 7.30pm. Pointon Sports and Social Club.

Subsequent Parish Council Meetings schedule:

Agreed: Every 4th Thursday of odd-numbered months, unless otherwise agreed by the Council.

There being no other relevant business before the Council, the Chairman thanked everyone for their attendance and declared the meeting closed at 9.20pm.

Thursday 24th September 2015

Minutes of Parish Council Meeting at Pointon Sports and Social Club

Present: Cllrs C. Lambert (Chairman), R Greenwood (Vice Chair), J. Sharples, D. Wells, A. Davis (arrived 8pm)

In Attendance: Wendy Moore (Clerk), Cllr P.Moseley, PCSO Sandra Brommell

39 The Chairman will invite Questions from the Public prior to opening the meeting.

40 Receive apologies for absence and reasons given.

Apologies received from Cllr Day and Gent – apologies accepted

41 Receive declarations of interest in accordance with the Local Government Act 2000, and NALC Code of Conduct 2012, DPI forms

Correspondence has been received from SKDC regarding DPI forms completed at the recent election. Section 6b should be completed if Councillors live within the Parish. Cllr Gent and Davis to complete relevant section and Clerk to resubmit DPI forms on their behalf

Declarations of Interest noted:

Cllr Wells and Cllr Lambert – Item 6b
Cllr Greenwood Item 9

42 Minutes of meetings

Clerks Notes of meeting held 23rd July 2015, accepted and signed by Chairman Cllr Lambert

43 Receive reports from Outside Bodies, the Clerk and Councillors including any matters relating to:

Police – Sandra Brommell reported that there is now a new PCSO Jason Possnett – the new contact details can be found on the information sheet. Sandra reported that there was now a full team in place

Project Galileo – (hare coursing) has now been disbanded, please continue to call 101 if anything suspicious is noticed.

There has been a reported burglary on West Road yesterday (23rd) or since Sunday. There have been no results from fingerprints. Police continue with investigations

At llunchtime today a Ram was spotted in High Street 1pm today – the animal ran off to Millthorpe

Sandra gave information about the Good Neighbourhood scheme. See also Item 14

Parking on High Street – Cllr Lambert had received reports of Lorries speeding but no evidence, Combines finding it difficult too. The Parish Council and the Police accept this is an issue. If there is an obstruction, please call 101. Cllr Moseley suggested the PC again contact LCC with regard to yellow lines – **Clerk to make contact.** However it was noted that LCC Highways see the parked cars as a calming measure. It was also reported by the Clerk that a letter had been received from a Resident living in Sempringham that traffic seemed to be travelling faster through the parish particularly by heavy vehicles

Comments received about straw on roads – **Cllr Moseley will arrange sweepers now harvest over.**

County – nothing received

District - Cllr Moseley gave a verbal update regarding the property at 3 High Street and in particular points 1 – 4 on the Planning Consent. The required documents had been received within the one month deadline and are now being checked. Additional requirements (the garage demolition) have a deadline of three months (18th November) and further updates will be made available at that time. Cllr Moseley did give a statement at the Planning meeting on behalf of the Parish Council and the Council extend their thanks to him for his support. Cllr Moseley asked that should anyone see any works taking place at the property, that he be notified.

Black Sluice Consultation – the documents have been circulated to SKDC and Cllr Moseley suggested it was important for Parishes to make a submission. This can be done on line or via e mail. Also at item 12

Cllr Lambert – stated that in his opinion it was not just about the pumps but also the flooding
Cllr Moseley wanted a pumping solution and pumps being transferred to Drainage Board
Discussion took place about the various options being considered

Cllr Lambert reported about Western Power works on West Road
The Dyke is piped in and becomes a culvert running through the village to the Playing Field. Repairs need to take place – bridge giving up and becoming unstable – this is particularly worrying as what may be happening elsewhere – Cllr Lambert has spoken to Black Sluice DB, SKDC (Chris Moores). There is some confusion as to who is responsible – has been there since 1950's

Cllr Moseley asked to be kept informed of any progress

Parish – It was determined that SKDC own the wall on the ® side of West Road with the Ivy – Parish Clerk agreed to contact them to report

Village Hall – nothing received

44 Planning

- **S15/1544/FULL/PC1 Land adj. 3 High Street. Pointon. Retain and alter an existing unauthorised dwelling including demolition of garage – inc. Development Control Meeting at SKDC 18th August 2015**
Meeting 18th August – action points feedback from Cllr Moseley and Jonathan Short – see Item 5 Cllr Moseley
- **S15/2086/FULL/PC1 Christ Church, Pinfold Lane, Pointon. Alterations to Church inc. installation of kitchen – no objections received, SKDC notified**

45 Finance

The following bills were approved for payment:

W.E.Moore – Salary	£306.28	Aug/Sept 2015
HMRC	£76.60	Aug/Sept 2015
Emilie Hart	£20.00	Parish Matters Aug/Sept 2015
PCPF	£200.00	Field Maintenance Aug/Sept 2015
RoSPA	£85.20	Annual Inspection
Chandlers Oil	£140.88	Tractor Fuel
Aveland Pest Solutions	£105.08	Pigeon Proofing wires

The following receipts were noted:

Bank Interest	£0.30	Aug 2015
Bank Interest	£0.28	Sept 2015

Cllr Sharples agreed to investigate other banks which may prove more appropriate for the Parish Council

Financial Statement (*circulated*)

RFO's financial report and financial projection for 2015/16 - **Received**

Amendments to this year's budget – none required **Agreed**

2015/16 budget - **Reviewed**

Notice of Conclusion of Audit - **Received**

Review of Asset Register

Parish Clerk and Councillors reviewed the current Asset register compiled many years ago and made amendments – Parish Clerk agreed to prepare revised register and have as Agenda Item at the next meeting in November

46 Update on issues reported from around the Parish, at Parish Surgery and from Parishioners

- Letter received from Mr Clarke regarding a number of items including speed and traffic control in the village. **Parish Clerk Agreed to send a response**
- Cats eyes along High Street, Pointon – LCC Highways will fit Cats eyes when budget and time allow
- Footpaths – LCC Highways to be kept informed of any pathway defects
- Area at end of Fen Road/S & S Club access - LCC Highways will repair when budget and time allow
- Stone Wall on West Road – see Item 5 – **Parish Clerk to contact SKDC**
- 30mph sign on south side of Pointon – LCC Highways have been notified
- Queensway - raised manhole cover – Parish Clerk has reported to LCC Highways

In addition the following items were also reported and the **Parish Clerk agreed to action:**

- Damaged road sign at end of St Gilberts Close
- Hedge at the Bakehouse growing onto the road
- Allotments update – Parish Clerk has spoken with LCC Highways and they are investigating the tree cutting with SKDC

Cllrs -Surgeries
alternate months at the Village Hall – next Surgery **24th October 2015**

47 Sports and Social Club Lease (reviewed and agreed May 2015)

Cllr Greenwood requested that the Lease between the Sports and Social club be extended over a period exceeding five years to enable the club to apply for funding

Cllr Greenwood left the meeting

A one year Lease Agreement was agreed at the Parish Council meeting held in May 2015. Cllr Lambert gave a brief history for newer members of the Council, relating to the Lease Agreement currently in place.

A revised 10 year Lease Agreement was suggested – Cllr Lambert proposed, Cllr Davis seconded.

Cllr Greenwood re-joined the meeting

The Lease Agreement will be signed by two signatories from the Sports and Social Club and the Parish Council

48 Annual RoSPA Inspection report

The annual inspection has now been completed and the report received

The two main points within the report were as follows - Cleaning of the surfacing and shrinkage – **Cllr Sharples agreed to book cleaning of the equipment for July 2016**

49 Play equipment

Cllr Greenwood – regular review of condition of Play equipment and recording of inspections – records will be kept of regular weekly inspections. Cllr Greenwood reported that the equipment has been inspected weekly and no serious defects were noted

Cllr Greenwood – Surfacing to play areas - **Cllr Greenwood agreed** to add more bark to the roundabout surfacing – **Parish Clerk agreed** to investigate possible surfaces and costs

50 Black Sluice catchment consultation

Cllr Lambert – Consultation. Cllr Lambert completed with assistance from the Councillors and **Parish Clerk agreed to submit via e mail before the deadline date**

51 Football Club Charges

Consider and agree 2015/16 Season charges

The Parish Council unanimously agreed that the charges would remain the same as for the 2014/15 season. **Parish Clerk to invoice the Football Club.** £120 per month for 10 months from October onwards

52 Development of Good Neighbour Scheme in Lincolnshire

Cllr R Greenwood – attended the meeting at Billingborough Surgery

It was suggested that we place an article about the scheme in the Parish Matters magazine with Cllr Greenwood telephone contact details should anyone be interested.

The next meeting is due to be held on Monday 2nd November at the Billingborough Surgery. Cllr Greenwood unable to attend. Volunteer requested to attend on behalf of the Parish Council

53 Parish Matters

October 2015 Parish magazine

54 Parish Council meetings:

Agree dates of Meetings

Next Meeting: **Thursday. 26th November 2015** 7.30pm. Pointon Sports and Social Club.

Subsequent Meetings schedule:

Every 4th Thursday of odd-numbered months, unless otherwise agreed by the Council

There being no further business the meeting closed at 10.35pm

Thursday 26th November 2015

at 7.30pm at Pointon Sports and Social Club, Fen Road, Pointon.

NG34 0LZ

Present: Cllrs C. Lambert (Chairman), R Greenwood (Vice Chair), J. Sharples, D. Wells, A. Davis, L. Day

In Attendance: Wendy Moore (Clerk), PCSO Jason Posnett

55 The Chairman invited Questions from the Public prior to opening the meeting.

No members of the public were present

56 Receive apologies for absence and reasons given.

Apologies received from Cllr Gent – accepted.
Cllr Mosely – SKDC

57 Receive declarations of interest in accordance with the Local Government Act 2000, and NALC Code of Conduct 2012, DPI forms

Declaration of Interest noted - Cllr Greenwood – Item 10

58 Minutes of meetings

Clerk's Notes of Meeting held Thursday 24th September 2015 (*circulated*) were Approved as Minutes

59 Receive reports from Outside Bodies, the Clerk and Councillors including any matters relating to:

Police – PCSO Jason Posnett was present at the meeting and reported the following:

There had been few incidents locally (reported)

There had been a recent report which has been circulated through Lincs Alert regarding piping and flashing stolen today from High Street (Pointon) property. The incident is being investigated

Hare Coursing – (Op Galileo) involving PCSO and local PCs. Due to the quick response from local people, 13 arrests have been made along with the seizure of vehicles and dogs. Well done to the residents of Pointon, Rippingale and Fen areas.

There has been some concern about the sighting outside the School of two men in a burgundy Nissan Micra – please report any sighting and suspicious behaviour

Cllr Davis – reported that there had been people on top of garage on Queensway

PCSO Jason Posnett reminded us all to be extra vigilant over the Christmas and New Year period

The temporary Speed Camera will come to Pointon in the near future. The Parish Council identified the High Street and West Road as two areas in the Parish that speeding has been observed.

County – nothing received

District – nothing received

Parish – Cllr Lambert had been approached by people acting on behalf of the pub owners – they have asked for the views from the Parish Council regarding any possible application for change of use. The Parish Council agreed that if the site is not viable as a Public House then rather than stand empty, then some other use could be considered Cllr Davis raised concern about parking along the High Street if any new development was to be considered. It was noted that the Parish Council Notice Board is currently situated on the and at the Pub and there could be a possibility of moving this in the future.

Playing Field – Cllr Greenwood still having problems with people allowing their dogs to foul on the Field. Two weeks ago a Football Match had to be stopped because of this. Cllr Greenwood would raise the issue at the next Football Club meeting. Cllr Greenwood has displayed notices and has been locking the gate every evening but this is unlikely to deter dog walkers. **Article for Parish Matters**

Cllr Greenwood reported that the Sports and Social Club had applied for and been awarded a defibrillator and training kit from British Heart Foundation. Training and refresher courses can be delivered locally and to other PCs. Item for January **Agenda**. There is no need for trained trainers. BHF are encouraging training to be delivered to local communities. Cllr Wells suggested that training could be delivered at Cornerstone in the village. **Article for Parish Matters**

Village Hall – nothing received

60 Planning

- **S15/1544/FULL/PC1 Land adj. 3 High Street, Pointon. Retain and alter an existing unauthorised dwelling including demolition of garage – inc. Development Control Meeting at SKDC 18th August 2015**

According to the Permissions granted in August, the Garage should be demolished within three months of 19 August (19 November). There should be a reduction of height of eaves and ridge within one year of that date. Parish Clerk agreed to contact Cllr Mosely with an update

- **S15/2597/HSH/PC1 15, Pinfold Close, Pointon. Loft Conversion, Dormer Window and roof lights.** Comments sent 12 November 2015
- **S15/2654/FULL/PC1 Neslam Bridge Farm, Sempringham. Construction of vehicular access.** Comments sent 12 November 2015

61 Finance

The following bills were approved for payment:

W.E.Moore – Salary	£304.64	Oct/Nov 2015
HMRC	£76.20	Oct/Nov 2015
Emilie Hart	£20.00	Parish Matters Oct/Nov 2015

PCPF	£200.00	Field Maintenance Oct/Nov 2015
Grant Thornton	£30.00	Audit Fees
SKDC	£67.00	Election Costs
Viking Direct	£109.08	Printer Ink

The following receipts were noted:

Bank Interest	£0.28	Oct 2015
Bank Interest	£0.29	Nov 2015
Pointon FC	£120.00	Oct 2015

Clerk agreed to contact FC regarding November payment

Financial Statement (*circulated*)

RFO's financial report and financial projection for 2015/16 - received
 Amendments to this year's budget – none
 Budget for 2015/16 - reviewed

Parish Precept 2016/17

The Parish Council have been asked to review and set an amount for the Parish Precept for 2016/17 – after discussion it was agreed that the Precept would remain the same as 2015/16

Sector Led Body – Audit arrangements 2017/18 onwards.

Information has been received regarding the change in Audit requirements for Parish Councils from 2017/18.

This item to be discussed at the January meeting

62 LALC Subscription Fees

It was agreed to pay the Subscription as notified for 2016/17

63 Update on issues reported from around the Parish, at Parish Surgery and from Parishioners

- Cats eyes along High Street, Pointon – LCC have advised that the order has been placed and they are waiting crew availability to attend
- Footpaths – footpath between Pointon and Sempringham need repair and cutting back edging reinstating to original width –it was noted that this work will be an ongoing issue – **Parish Clerk agreed to contact LCC Highways again**
- Area at end of Fen Road/S & S Club access – LCC have advised there is no progress at the moment. No funds are available this financial year
- Stone Wall on West Road . The Ivy has now been removed
- 30mph sign on south side of Pointon – trimmed a bit still obscured. LCC have spoken to the owners of the property and the hedge has been cut back.
- Potholes/condition of road Queensway – LCC have reported that the potholes are not deep enough to fill, but they will monitor the situation. It was noted that the drain cover still needs attending at No. 2 and No. 6. **Parish Clerk to advise LCC again**
- Chapel Lane Bridge Cllr Lambert has raised concern regarding the collapsing bridge, he has already spoken to Cllr Moseley, LCC, Drainage board, and Cllr Hill and an LCC Officer. LCC are not currently accepting it is their responsibility. Originally the Lane provided access to 7 properties. It has never been tarmac'ed, and it is assumed it was public right of way **Clerk agreed to research any old Parish Minutes, (100 years.** LCC have reported that the Utility Company have been requested to reposition their service from the line of the drainage

Cllrs -Surgeries

Held alternate months at the Village Hall – next Surgery is Saturday 12th December 2015

Cllr Greenwood suggested that because of the lack of visitors coming to the Surgeries, that we suspend them from the December date. Following discussion and a vote, all Councillors were in favour – Parish Clerk to add to Parish Matters magazine. If Parishioners wanted to report any issues from around the Parish, contact numbers for the Councillors and for the relevant bodies are available in the Parish Matters

64 Pointon Football Club Agreement

Cllr Greenwood – the Football Club have requested that the Parish Council consider a longer agreement for them in line with the Agreement with the Sports and Social Club. i.e. ten years.

The Parish Council would consider a Statement of Intent reserving the right to review and adjust the rental each year. The Parish Council agreed in principle and voted – all in favour.

Following discussion it was agreed that the Parish Clerk would prepare a draft for circulation and agreement

65 Play equipment

- ROSPA Play Area Risk Assessment Training – March 2016. An e mail has been received advising that training has been booked at the Village Hall and asking for permission to visit the play area during the session – Agreed. **Parish Clerk to advise Community Lincs**
- Cllr Greenwood – regular review of condition of Play equipment and recording of inspections – inspected and reported
- Cllr Greenwood – Surfacing to play areas – repairs carried out to areas recently – needs cleaning – team required in March for tidying **Agenda item January**

66 Development of Good Neighbour Scheme in Lincolnshire

Cllrs Lambert/Davis

At the most recent meeting in Billingborough in November, it was suggested that a group be formed so that local volunteers will be available to help local people with little problems. It was noted that the Drs Surgery ran a questionnaire and got several volunteers including three from Pointon.. Parish Clerk to insert information and questionnaire in Parish Matters.

67 Old Parish Deeds

Cllr Lambert reported that the Parish Council have been offered these documents for £300. Discussion took place regarding the purchase of the documents and Cllr Lambert declared an interest personally.

Following a vote it was agreed to purchase the documents for the Parish

68 Dogs on Leads

Cllr Day reported that on some occasions, she had been unable to take her dogs for a walk alone, because of other dogs off leads. It was noted that the safety of other dog walkers was important. **Parish Clerk to add to Parish Matters magazine reminding owners that dogs should be kept under control at all times and preferably on leads**

69 Lincolnshire Minerals and Waste Local Plan Consultation on Proposed Modifications to Local Strategy (circulated)

Consultation details have been received from LCC – **Parish Clerk to re-circulate to Cllrs for comment**

70 Aveland neighbourhood Plan (circulated)

The Parish Council have been notified of the next meeting to discuss the development of the Plan – **Parish Clerk to forward to Cllr Wells**

71 Parish Matters

December 2015 Parish magazine to be compiled and distributed in early December

72 Parish Council meetings:

Agree dates of Meetings

Next Meeting: **Thursday. 28th January 2016** 7.30pm. Pointon Sports and Social Club.

Subsequent Meetings schedule:

Every 4th Thursday of odd-numbered months, unless otherwise agreed by the Council

There being no further business, the meeting closed at 10.21pm.

Minutes of Parish Council Meeting held on
Thursday 28th January 2016 at 7.30pm
at Pointon Sports and Social Club, Fen Road, Pointon. NG34 0LZ

Present: Cllrs C. Lambert (Chairman), R Greenwood (Vice Chair), J. Sharples, D. Wells, A. Davis.

In Attendance: Wendy Moore (Clerk), PCSO, Cllr Martin Hill (LCC)

1. The Chairman invited Questions from the Public prior to opening the meeting.

No members of the public were present

2. Received apologies for absence and reasons given.

Apologies received from Cllr Gent – accepted – Cllr Lambert agreed to contact Cllr Gent regarding non-attendance at meetings

Apologies received from Cllr Day - accepted

3. Receive declarations of interest in accordance with the Local Government Act 2000, and NALC Code of Conduct 2012, DPI forms

4. Minutes of meetings

Minutes Receive Clerk's Notes of Meeting held Thursday 26th November 2015 (*circulated*) to approve as

Minutes approved as a true record of the meeting. Signed by Cllr Lambert

5. Receive reports from Outside Bodies, the Clerk and Councillors including any matters relating to:

Police – non present

County – Cllr Hill reported on general information which had been resent in the local press regarding cuts to services and provision in the county. Cllr Hill reported that there could be some impact on the gritting service but wasn't sure if this would affect the B1177. Cllr Hill reported that over 9000 responses had been received to a recent consultation, initial findings have shown that there has been a high level of support for the maintenance of highways, PCSOs and Library services.

More locally, Cllrs has been approached regarding overhanging hedge and muddy footpath at end/corner of West Road, Cllr Hill agreed to make contact with SKDC and the owners of the properties concerned regarding this matter via Highways

It was noted that along the Pointon Fen curbs have recently been installed - Cllr Hill to action with highways

Gateway – Cllr Hill has spoken to the land owners some time ago, and they had agreed to pay for access around the gate as a solution. Cllr Hill reported that this solution could work if all parties were in agreement.

Cllr Wells had recently met with the owner and a Council Officer on site – Cllr Wells reported that the Council situation was that the gates are repositioned and carriage access reinstated.

The landowner is prepared to put carriageway access in, but there continues to be some issues with the position of carriageway. There is also some dispute regarding the location of the pathway – there is no definition of width, and the law appears to be inconclusive
 Cllr Wells will supply all correspondence direct to Cllr Hill
 Cllr Hill will correspond with all concerned parties.

Cllr Hill left the meeting

District – nothing received
 Parish – it was noted that parking outside the school on the opposite side of the road was causing muddiness.
 Playing Field - Cllr Greenwood reported that a new cutting vehicle for the field had recently been purchased
 Village Hall – nothing received

The Parish Council went into closed session to discuss an issue raised from a Parishioner.

6. Planning

S15/1544/FULL/PC1 Land adj. 3 High Street. Pointon. Retain and alter an existing unauthorised dwelling including demolition of garage – inc. Development Control Meeting at SKDC 18th August 2015.

Update on actions and related matters

The Parish Clerk reported that the property was included in an auction being held tonight in Lincoln – guide price £140,000

Cllrs agreed that there does appear to be little or no enforcement from SKDC

It was agreed that the Parish Council should encourage SKDC to enforce the enforcement made in August 2015. It was agreed that the Parish Clerk would report to Cllr Moseley and we would await the news from the auction.

7. Finance

Approved the following bills for payment.

W.E.Moore – Salary	£307.31	Dec 15/Jan 16
HMRC	£73.60	Dec 15/Jan 16
Emilie Hart	£20.00	Parish Matters Dec 15/Jan 16
PCPF	£200.00	Field Maintenance Dec 15/Jan 16
Westgate Print	£495.15	Printing Feb – Oct 2015
W Jacob	£300.00	Purchase of 18th Century Plans

Noted the following receipts:

Bank Interest	£0.28	Dec 15 Interest
Bank Interest	£0.31	Jan 16 Interest
Pointon FC	£120.00	November 2015
Pointon FC	£120.00	January 2016

Pointon Sports & Social Club

£10.00

Donation Dec 15 (Parish Matters)

Financial Statement (*circulated*)

RFO's financial report and financial projection for 2015/16 - received
Amendments to this year's budget – none recommended
2015/16 budget - reviewed

Sector Led Body – Audit arrangements 2017/18 onwards

Parish Clerk agreed to review arrangements

8. Installation of gate at west side of Pointon at Restricted Byway – update

Cllr Wells and Cllr Martin Hill (LCC) see notes at (5) County

9. The Queens 90th Birthday celebrations – 21st April 2016

Information has been received regarding any events to celebrate the Queens 90th birthday in April
Cllr Lambert agreed to discuss with PCC regarding a Beacon

10. Update on issues reported from around the Parish, at Parish Surgery and from Parishioners

- Cats eyes on High Street – have been replaced
- Footpaths between Pointon and Sempringham – Parish Clerk has advised LCC/SKDC
- Area at end Fen Road/S & SC access – No funds available during financial year 2015/16 Cllr Hill to follow up
- Drain cover at Queensway – Parish Clerk to again report
- Road sign at St Gilberts close _ Parish Clerk to again report to SKDC

11. Pointon Football Club Agreement

The Parish Council reviewed a draft letter of Hire Agreement and agreed in principle – this would agree to the field being hired to the football club for a ten year period (reviewed annually). Parish Clerk to forward letter and draft Agreement to the football club prior to their meeting on 7th February 2016

12. Play equipment

- ROSPA Play Area Risk Assessment Training – training will be held at the Village Hall in March 2016 with practical element being at the equipment on the playing field.
- Cllr Greenwood – regular review of condition of Play equipment and recording of inspections – regular inspection carried out
- Cllr Greenwood – Surfacing to play areas – cleaning of surfaces – ideally surfacing should be cleaned at end of Feb/beginning of March Cllr Sharples and Cllr Wells to organise for either the last weekend Feb/first in March

13. Development of Good Neighbour Scheme in Lincolnshire - update

Cllrs Lambert attended the last meeting and reported that Billingborough currently has 30+ volunteers for the scheme. They will be forming a committee to run effectively. Cllr Lambert is hoping that Pointon and Billingborough can run effectively as a small area. Some small amounts of funding will be required for essentials such as a telephone, Insurance, DBS checks for volunteers etc.

It was agreed in principle that the Parish Council would be able to contribute some funding.
Cllr Sharples proposed, Cllr Lambert seconded.

14. Parish Deeds – viewing

Following the recent purchase of village Deeds, the Councillors were able to view these. Some discussion took place regarding the safe keeping of the documents and Cllr Lambert suggested that ideally they should be copied to disc. Parish Clerk to investigate copying, scanning

15. Aveland Neighbourhood Plan – update

Cllr Wells update – no meetings have taken place

16. Parish Matters

February 2016 Parish magazine

The following items would be included in the magazine:

- New Defibrillator. The cabinet could potentially be placed in Clerks garage. Training will be provided locally dependent on need. Cllr Greenwood to write article and forward to Parish Clerk
- Trimming hedges
- Queens 90th birthday – Cllr Lambert to advise Clerk about the Beacon
- Dogs on leads

17. Closed Session – item discussed earlier

18. Parish Council meetings:

Agree dates of Meetings

Next Meeting: **Thursday. 24th March 2016** 7.30pm. Pointon Sports and Social Club.

Annual Parish Meeting – date to be agreed at the next Parish Council meeting

Subsequent Meetings schedule:

Every 4th Thursday of odd-numbered months, unless otherwise agreed by the Council

Meeting closed at 10.10pm



ST ANDREW'S
SEMPRINGHAM

POINTON & SEMPRINGHAM PARISH COUNCIL

CLERK'S OFFICE:

4 Fen Road, Pointon, Sleaford, Lincolnshire NG34 0LZ

Parish Clerk: Wendy Moore

Telephone: 07760-404116

Website: pointon.jerks.co.uk Clerk's Notes of Parish Council Meetings
Email: pointonparish@hotmail.co.uk

Thursday 24th March 2016 at 7.30pm

at Pointon Sports and Social Club, Fen Road, Pointon. NG34 0LZ

Present: Cllrs C. Lambert (Chairman), R Greenwood (Vice Chair), J. Sharples, D. Wells, A. Davis, L Day

In Attendance: Wendy Moore (Clerk), Cllr P Moseley (SKDC), Mr S Bacon (Pointon FC), Mr K James (Pointon FC)

The Chairman invited Questions from the Public prior to opening the meeting.

No members of the public were present

Received apologies for absence and reasons given.

Apologies received from Cllr Gent – accepted – Cllr Lambert agreed to contact Cllr Gent regarding non-attendance at meetings

Receive declarations of interest in accordance with the Local Government Act 2000, and NALC Code of Conduct 2012, DPI forms

Declarations received as follows:

Cllr Wells re item 7a

Cllr Greenwood re Item 6

Minutes of meetings

Receive Clerk's Notes of Meeting held Thursday 28th January 2016 (*circulated*)

Minutes approved as a true record of the meeting. Signed by Cllr Lambert (Chair)

Pointon Football Club

Representative from the Football Club were present at the meeting – Mr Steve Bacon and Mr Chris James – Mr Bacon stated that they had received the Draft Agreement from the Parish Council after the previous meeting and wanted to raise some concern. The FC were concerned that the Parish Council could set fees without any proper consultation with the FC.

Mr Bacon reported that the FC income may reduce this coming season 16/17 due to less teams playing. Cllr Wells asked if fees to players had changed. Mr Bacon replied that they are reviewed and increases are made accordingly.

Mr Bacon requested that before the Parish Council set fees each year, that the FC are part of the discussion.

With regard to possible funding opportunities, Mr Bacon stated that funders had been approached but final applications were still to be made.

The Parish Council appreciated that the local football clubs are well attended and facilities (pitches) are good for a small community such as Pointon. The Parish Council appreciated the effort that is put in by the PCPF.

Mr Bacon agreed to discuss the Agreement and Fees with the Committee and report back to the Parish Council.

Receive reports from Outside Bodies, the Clerk and Councillors including any matters relating to:

Police – non present

County – non present

District – Cllr Moseley stated that he was aware that the recent sale of the premises on the High Street, fell through and that the house is now back on the market, despite having a sold sign outside. SKDC remain keen to engage with any new owners regarding the planning restrictions placed on the house last year. Cllr Lambert stated that the Parish Council would support the new owners should they require assistance

Hedges – Cllr Hill had requested list of hedges at the previous meeting – Cllr Lambert has walked the route concerned and has passed details on to Cllr Hill

Cllr Moseley was informed about the condition of the pathway between Pointon and Billingborough. Cllr Moseley agreed to organise the clearing of the pathway as soon as possible. Cllr Greenwood stated that the issue was the width of the footpath and not the length of the grass. SKDC to clean the footpath in the first instance.

The Parish Council would like to express their thanks to Mr Paul Richardson for clearing the wall along West Road.

Parish – The Parish Clerk brought to the attention of the Council recent correspondence regarding Streetlights received from Lincolnshire County Council – namely the introduction of new more energy efficient light bulbs.

Cllr Davis reported that the streetlight on Chapel Lane was continuously on – **Parish Clerk to report.** Discussion took place around streetlights and if they would be considered a courtesy or an option.

Playing Field - Cllr Greenwood reported that he had received a rates bill from SKDC which included the Playing Field and Social Club. Cllr Greenwood stated that in previous years the Social Club had paid the full amount but asked the Parish Council to consider a contribution. It was noted that the Social Club receive an 80% discount on the amount payable which the Parish Council would not.

Parish Clerk agreed to contact SKDC and discuss a possible breakdown of costs included in the bill. Parish Clerk to then contact Councillors with possible options and gain opinion.

Agenda item at next meeting

Cllr Greenwood stated that the playing field will be sprayed for weeds [with non toxic chemicals] and will be closed will be closed for 24hrs sometime in Mid May –**article for PM**

Village Hall – nothing received

Planning

S15/1544/FULL/PC1 Land adj. 3 High Street. Pointon. Retain and alter an existing unauthorised dwelling including demolition of garage – inc. Development Control Meeting at SKDC 18th August 2015.

Discussed above

S16/0269 The Old Ship Inn. Change of Use from Public House (Class A4) to single dwelling and commercial workspace (Class B1)

It was noted that the building had been on the market for many years and that no sale was apparent.

Following discussion and taking on board comments received from Parishioners, the Council took a vote on the proposal of Change of Use. Three objected to the planning application, two in favour. Therefore the following comments to be submitted to SKDC Planning:

**The Parish Council feel that it should remain as a pub and a village amenity.
Parish Clerk to respond to SKDC Planning to that effect**

Finance

Approved the following bills for payment.

W.E.Moore – Salary	£304.48	Feb/March 2016
HMRC	£73.80	Feb/March 2016
Emilie Hart	£20.00	Parish Matters Feb/March 2016
PCPF	£200.00	Field Maintenance Feb/March 2016
Viking Direct	£37.51	Printer Ink
Community Lincs	£78.00	Cllr Greenwood Play Equip. training

Noted the following receipts:

Bank Interest	£0.27	Feb 2016 Interest
Bank Interest	£0.27	March 2016 Interest
Pointon FC	£120.00	28 January 2016
Pointon FC	£120.00	24 February 2016
Pointon FC	£120.00	22 March 2016

Financial Statement (circulated)

Receive the RFO's financial report and financial projection for 2015/16 – received and agreed

Agree any amendments to this year's budget. – None suggested

Review the budget. - reviewed

Parish Clerk was asked to contact a Parishioner with regard to auditing/reviewing the Parish Council accounts prior to submission.

Sector Led Body – Audit arrangements 2017/18 onwards –review and update received. No action required.

Review and Agree Draft Budget for 2016/2017

A Draft budget was presented to the Parish Council by the Clerk and Agreed

Review revised Asset Register

A revised and updated Asset register was presented to the Parish Council by the Clerk and Agreed.

Discussion took place prior to agreement regarding the size and value of the Playing Field. It was agreed that an approximate value would be £10,000 per square acre. Parish Clerk to investigate the area of the field for the register.

LALC membership 2016/17 LALC – Councillors agreed to pay

Community Lincs 2016/17 membership – Councillors agreed to pay

Financial Regulations 2016 – Parish Clerk had previously circulated a paper regarding proposed changes to financial regulations.

New regulations accepted. Cllr Wells and Cllr Davis would sign Bank reconciliation prior to each Parish Council meeting. **Parish Clerk to provide copies of new regulations to all at next meeting**

Installation of gate at west side of Pointon at Restricted Byway

No information had been received from Cllr Hill regarding LCC involvement with this issue. **Parish Clerk agreed to request an update from Cllr Hill and then feedback to concerned parishioner accordingly.**

The Queens 90th Birthday celebrations – 21st April 2016

Cllr Greenwood has been in touch with the Pageant Master and has registered the Pointon Beacon – notification has been received regarding the timing of the lighting. [2000 hrs] Cllr Greenwood suggested that the Beacon be located on the Playing Field – agreed.

Parish Clerk has checked with our Insurers and they have confirmed cover Insurance will cover but think it is a brazier

A Risk assessment will be carried out by Cllr Greenwood prior to the 21st.

It was agreed to purchase a number of commemorative medals for the children of the Parish and give these out on the 21st April. **Article to be placed in Parish Matters.** It was agreed to purchase 200 medals.

Update on issues reported from around the Parish, at Parish Surgery and from Parishioners

- Footpaths between Pointon and Sempringham – as above
- Area at end Fen Road/S & SC access – It was noted that this has been rectified, partially
- Drain cover at Queensway still outstanding plus large pothole at entrance of Queensway – **Parish Clerk to report**
- Chapel Lane Bridge – Cllr Lambert gave an update to the effect that contractors will be arriving on 4th April to repair

Play equipment

ROSPA Play Area Risk Assessment Training – March 2016. Feedback received. Thanks were expressed to Cllr Greenwood and Cllr Sharples for the recent time spent cleaning the play equipment. At the training it was noted that the equipment was in very good condition for its age. Cllr Greenwood – regular review of condition of Play equipment and recording of inspections-regular inspection carried out.

Cllr Greenwood requested that the Parish Council consider the installation of water and electricity to the far end of the Playing Field to enable cleaning to take place in the future. Agreed by all – **Cllr Greenwood to bring quotes to the next meeting.**

Community Painting day – it was suggested that we have a further community painting day following on from the success of last year. **To be discussed and agreed at the meeting in May**

Linkwell Good Neighbour Scheme

Update received from Cllr Lambert regarding the newly formed Linkwell Good Neighbour Scheme.

Cllr Lambert is now the Chair of the new group and reported that the Committee has been formed and a bank account set up. Cllr Lambert thanked the Parish Council for their donation of £300 (agreed at the last meeting)

Cllr Lambert agreed to prepare an article for Parish Matters magazine.

Aveland Neighbourhood Plan

Cllr Wells Cllr Moseley

Cllr Moseley reported that the meetings held had been very positive. Cllr Moseley had supplied flyers to be included in Parish Matters Magazine.

Cllr Lambert reported that one issue that could be addressed is that Sempringham does not appear to be included in the parish map. Cllr Moseley agreed to research and feedback.

Parish Matters

April 2016 Parish magazine. Parish Clerk reported that there had been some correspondence from a parishioner regarding the timing of the newsletter. Councillors recognised that it was a time consuming job putting together the magazine. The Parish Clerk reported that with effect 01 April, the deadline for submissions would be strictly the 1st of each even numbered month and that would allow time to compile the magazine ready for printing in the first week of the month, to be circulated to volunteers for delivery shortly afterwards. Delays would sometimes be inevitable, however due to other commitments by volunteers.

It was noted that volunteers for delivery were always welcome

Parish Council meetings:

Agree dates of Meetings

The next meeting of the Parish Council will be the Annual meeting:

Thursday, 12th May 2016 7.30pm. Venue to be confirmed. **Parish Clerk to enquire about the Village Hall.**

Subsequent Meetings schedule:

Every 4th Thursday of odd-numbered months, unless otherwise agreed by the Council

Meeting closed at 11.00pm