

POINTON & SEMPRINGHAM PARISH COUNCIL MEETING

Tuesday 17th December 2024 at 7.30pm in St Gilbert Primary School

Dear Councillor

I hereby give you notice the POINTON & SEMPRINGHAM PARISH COUNCIL MEETING will be held on Tuesday 17th December at 7.30pm. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Clerk to the Council: Rowena Boden Dated: 9th December 2024

To be noted that the meeting may be recorded for the purpose of transparency.

AGENDA

Chairman's Welcome and Housekeeping Arrangements.

PUBLIC PARTICIPATION SESSION

To receive reports from outside bodies.

Report from C. Cllr Hill

Report from D. Cllr Dixon-Warren

COUNCIL SESSION

1. To receive Declarations of Pecuniary or Non-Pecuniary Interest
2. To receive and accept Apologies for Absence
3. To approve the clerk's notes for the meeting held on the 22nd October 2024 and for the chair to sign.
4. Finances:
 - a) To receive the clerk's report on payments between meetings

Invoice Date	Payee	Amount
1/10/24	Tidy Gardens & Grounds - 24122	£190.00
18/10/24	GCL Grass Mats	£2,059.26
21/10/24	SKDC (Trade Waste) Nov Invoice	£22.50 (S/O)
28/10/24	British Gas (Electricity)	£68.60 (S/O)
1/11/24	Tidy Gardens & Grounds - 24129	£190.00
21/11/24	SKDC (Trade Waste) Dec Invoice	£22.50 (S/O)
21/11/24	LALC Training – 14152 (FY 23/24 Clerk)	£24.00
21/11/24	LALC Training – 15203 (Cllr Keeley H&S)	£87.00

21/11/24	Tidy Gardens & Grounds - 24139	190.00
26/11/24	British Gas (Electricity)	£37.37
2/12/24	LALC Website - 15231	£64.80
30/11/24	R. Boden (Wage – month 8) + 8hrs CILCA	GDPR
30/11/24	R. Boden (Wage – Back Pay)	GDPR
30/11/24	R. Ibbs (Wage – month 8)	GDPR

b) To approve payments as list below.

Invoice Date	Payee	Amount
14/12/24	SKDC (Trade Waste) Jan Invoice	£22.50 (S/O)
29/10 & 28/11	Cllr Keeley mileage training events	£71.55
6/11 & 4/12	Clerk's mileage CILCA	£43.20
31/12/24	R. Hibbs (Wage – month 9)	GDPR
31/12/24	R. Boden (Wage – month 9) + 8hrs CILCA	GDPR

c) To note payment received from SKDC (Community cleaner grant) of £463.32

d) To approve the bank reconciliation and for the Vice-Chair to sign.

e) To approve LALC as the Internal Auditor for financial year 24/25.

5. Playing Field

a) To receive an update on the new equipment installed.

b) To receive an update of the ROSPA inspection and for Cllrs to discuss the outcome.

6. Policies - To review and accept the following policies:

a) Subject Access Request Procedure (SAR)

b) Equality Policy

c) Disciplinary Policy

d) Financial Risk Assessment

7. Training – To receive a report on the recent training events.

8. Clerk's Report – To receive an update of developments between meetings.

9. Emails – To consider the Council changing to .gov emails for security and best practice (JPAG).

10. Telephone – To consider the Council purchasing a mobile phone to enable the clerk not to use her own, up to the value of £15.00 a month

11. Pavilion & Playground –

- a) To ratify the spend of up to £1,000, for registering the land with Land Registry
- b) To receive an update on the progress made allowing the Cllrs to discuss future progression.

12. Planning Application

Planning reference	Location	Remarks	Date
S24/1968(Richardson)	Cobshorne Barn, Millthorpe, NG34 0LD	Steel framed agricultural building – prior notification Part 6 Agriculture	For information only. Comment date 6 th December

13. Freedom Of Information – To receive an update regarding the number of FOI received.

14. To discuss the land (allotment) behind Queensway.

15. Date and time of next Parish Council Meeting Tuesday 14th January at 7.30pm.

CLOSED COUNCIL SESSION

Items of a confidential nature to be debated in the absence of the press and public. Under the Public Bodies (Admission to the Meetings) Act 1960 (due to the confidential nature of the business).

16. To note the NALC pay settlement for financial year 24/25.