

## **Minutes of the Parish Council meeting of Pointon & Sempringham Parish Council held on 25<sup>th</sup> June at 7.30pm via Zoom**

Present: Cllrs C.South (Chairman), Burt, Greenwood, Griffiths, Ramm and Wells. Parish Clerk Mrs C.Mackenzie.

3 members of the public.

**1. Chairman's welcome.** Cllr South welcomed everyone and introductions had been done.

**Public forum:** Owners of a local business gave a comprehensive view of their future plans regarding a small building development adjacent to their business. With the possibility of a site meeting held with Cllrs to get a clearer view.

**2. Apologies of absence:** Apologies had been received from Cllr Moore, reasons given and accepted by all.

**3. Declarations of interest in accordance with the Localism Act 2011.** None had been received.

**4. Notes of the general meeting held on 27<sup>th</sup> February 2020 to be approved as the minutes (As written by the former clerk).** It was resolved by all to accept these notes as a true reflection of the minutes.

**5. Matters arising from the minutes:**

a. It was agreed to look back on former minutes and take forward to September items raised.

**6. Admin:**

a. It was resolved to retrospectively agree the grant to the village school of £100.

b. It was resolved to retrospectively agree the grant to Peterborough City Hospital to buy fabric to make scrubs for staff at a cost of £60.

c. It was resolved to retrospectively approve payment to Mrs C.Mackenzie for the sum of £161.38 for allowing her to pay HMRC via the payment line for tax and NI owed from the former clerks salary (2019-20)

d. It was resolved to retrospectively approve Mrs C.Mackenzie to have full access to the bank accounts.

e. It was resolved to retrospectively approve the costs for painting the flower tubs (general maintenance).

f. It was resolved to retrospectively approve Mrs J.Cocking to complete the internal audit for the sum of £40 in time for this meeting so the AGAR forms can be duly signed.

g. Discussions had taken place regarding the hire of a skip to allow a neighbour of the playing field remove the remains of trees that had been cut down and on his land. The neighbour had stated he would do the work if the Parish Council pay for hiring the skip.

h. It was resolved to retrospectively pay for the tractor fuel.

## **7. Financial report:**

a. The up to date financial report had been circulated. This dated back to 1<sup>st</sup> April 2020 and include all the financial figures for April and May 2020

Current account £8393.69 Reserve account £3855.54

b. The internal auditors report had been received and accepted.

c. The Annual Governance Statement had been received and approved.

d. The Statement of Accounts had been received and approved.

e. The Certificate of Exemption had been received and approved.

f. It was agreed to authorise the Chairman to sign the Annual Return for the external auditors.

Cllr Griffiths thanked the clerk for all the hard work in bringing the finances up to date.

## **8. Planning applications:**

a. No planning applications had been received.

## **9. Correspondence:**

a. Letter had been received from the village postmistress of her impending retirement. Cllrs had previously discussed this and had all contributed individually to purchase some flowers.

b. Clerk had received an email regarding a small piece of land, the writer had offered to take this on as an allotment. It was agreed that the land in question belonged to SKDC

## **10. Councillors reports & items for inclusion at the next meeting:**

a. It was suggested that everyone look back through the minutes and seek unresolved issues and get the Clerk to add them to the next agenda.

**b. Walk round of playing field and social club report:** Several Councillors and those associated with the playing field, football club and also social club met to have a walk round from a Health & Safety aspect. The results of which were quite shocking, several metal gas canisters had been found either hidden or stored at the rear of the social club building, lots of scrap metal including vehicle engines, wheels and tyres had been just left around or dumped. At today's Parish Council meeting, Cllr Greenwood, as Chairman of the Social Club, was asked where all the metal etc had come from, his reply was it came from a nearby house, he gave no answer when questioned regarding the vehicle engines. The social club building is in a poor state and there are many areas which gave grave concern for safety. It was agreed that two Cllrs walk round with Cllr Greenwood to write up a correct asset register of items belonging to the Parish Council and this also means accessing the storage containers on the playing field. As the Parish Council, owner of the building, it was agreed to have a full Health & Safety report be done which will include a fire inspection and that of the electrics too. The cost of which will be around £450 + vat. Cllr Griffiths proposed that due to the severity of the dangerous state of the whole area that the Parish Council engage the consultants to prepare the Health & Safety report asap and **that the social club building be suspended from use until further notice.** This proposal was seconded by Cllr Ramm and agreed by 2 other Cllrs, 2 Cllrs

declared an interest. It was also suggested that pending the result of the H&S report that the Parish Council revoke the lease of the social club.

c. Cllr Burt said that the village pub will be reopening on 4<sup>th</sup> July under strict guidelines.

**11. To confirm the date of the next general meeting:**

a. The next general meeting will be held on 10<sup>th</sup> September 2020 at 7.30pm via Zoom.

**12. To resolve to go into closed session:**

a. No request had been given.

Meeting ended at 9.40pm