

**MEETING OF POINTON & SEMPRINGHAM  
PARISH COUNCIL**

Dear Councillor

I hereby give you notice that the **POINTON AND SEMPRINGHAM PARISH COUNCIL MEETING** will be held at the **VILLAGE HALL**, Pointon on **MONDAY 20 MAY 2019 at 7.30pm**. All members of the Parish Council are summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Public Forum: The Parish Council meeting will be preceded by a 15 minute public forum, for which Councillors are also asked to be present, when members of the public may ask questions or make short statements to the Council. Members of the public are welcome to stay for the meeting but may not participate unless invited to do so by the Chairman.



Clerk to the Council

Date: Wednesday 15 May 2019

**1.0 WELCOME REMARKS FROM CHAIR**

**2.0 APOLOGIES**

**3.0 DECLARATIONS OF PECUNIARY INTEREST & DISPENSATIONS**

To receive reports on members' disclosable pecuniary interests and to receive dispensations in accordance with the Localism Act 2011.

**4.0 SIGNING OF MINUTES**

To resolve to accept the Clerk's notes of the Annual Parish Meeting and Annual Parish Council Meeting held on Tuesday, 7 May 2019.

**5.0 COUNTY & DISTRICT COUNCIL MATTERS**

To receive reports

**6.0 FINANCE**

6.1 Internal Audit.

6.1.1 To approve payment to Internal Auditor

6.2 To resolve to approve the end of year account.

6.3 Annual Return:

To resolve to approve Section 1. Section 1 to be signed and dated by the Chairman and RFO.

To complete the checklist in Section 2. Section 2 to be signed and dated by the Chairman and Responsible Finance Officer

6.4 To approve payment of Annual Insurance

6.5 To complete new bank instructions and to discuss Internet Banking

6.6 To authorise purchase of a new Parish Council Laptop and associated software.

6.7 To discuss and set up a sub-committee to look at funding for the Village.

6.8 To review financial commitments/contracts

**7.0 RECORD RETENTION**

To discuss and approve records to be kept and those which can be destroyed

**8.0 TO APPOINT REPRESENTATIVES FOR THE FOLLOWING:**

- 8.1 Millthorpe Village
- 8.2 Playground
- 8.3 Village Hall
- 8.4 Sports and Social Club

**9.0 MATTERS AFFECTING THE VILLAGE**

- 9.1 Litter Picking
- 9.2 Grass Cutting
- 9.3 Cars parked on the High Street
- 9.4 Speeding on High Street
- 9.5 Condition of the building adjacent to the Sports and Social Club
- 9.6 Tubs to the entrance to the Village

**10.0 COMMUNICATION**

- 10.1 To discuss ways the Parish Council can make communication better.

**11.0 TO SET DATES FOR FUTURE MEETINGS**

**7.0 TO ARRANGE DATES OF FUTURE MEETINGS**

- 7.1 To include arranging a Parish Council meeting for May.